

**From:** [Strong, Jane](#)  
**To:** [Schaefer, Dawn M](#)  
**Subject:** RE: Hot Topics Region 4  
**Date:** Tuesday, December 12, 2017 9:48:12 AM  
**Attachments:** [Hot Topics Region 4.js.docx](#)

---

Thanks. Please see some comments and edits. I will not be here Friday because I have to have dental implant surgery. So, we need to find a time to talk about how we are managing the meetings on Monday. I'll look for a time on your calendar.

Jane Strong, Ph.D.  
Director of Special Education  
Procedural Support (OSEPS)  
Fairfax County Public Schools  
Willow Oaks Administrative Center  
571-423-4290  
8270 Willow Oaks Corporate Drive, Fairfax, VA 22031

President-Elect, Virginia Council of Administrators of Special Education

**CONFIDENTIALITY WARNING**

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. Likewise, this message may contain Federal and state government documents which are confidential, and the information contained therein may not be disclosed pursuant to applicable Federal and state law. If the reader of the message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and forward this original message to us at the sending address.

---

**From:** Schaefer, Dawn M  
**Sent:** Monday, December 11, 2017 3:30 PM  
**To:** Strong, Jane <jestrong@fcps.edu>  
**Subject:** Hot Topics Region 4

Jane,

Here is the first draft of the Region 4 document.

Thanks,  
Dawn

Dawn M. Schaefer  
Coordinator, Due Process and Eligibility  
Willow Oaks Administrative Center  
8270 Willow Oaks Corporate Drive  
Second Floor  
Fairfax, Virginia 22031  
Phone: 571-423-4470