
HUNTON ANDREWS KURTH LLP

CLIENT NAME: Fairfax County School Board

FILE NUMBER: 037077.MULTI

INVOICE: 102196877

DATE: 05/21/2021

PAGE: 11

RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH APRIL 30, 2021:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
04/28/2021	P M TIAO	Analyze updates from Experian	0.25
TOTAL HOURS			0.25

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	0.25	750.00	187.50
TOTAL FEES (\$)				187.50

MATTER SUMMARY:

Current Fees:	\$ 187.50
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 187.50

HUNTON ANDREWS KURTH LLP

CLIENT NAME: Fairfax County School Board

FILE NUMBER: 037077.MULTI

INVOICE: 102191379

DATE: 02/11/2021

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RE: (Hunton # 037077.0000036) Investigation into cyber incident**FOR PROFESSIONAL SERVICES RENDERED THROUGH DECEMBER 31, 2020:**

DATE	TIMEKEEPER	DESCRIPTION	HOURS
12/02/2020	H A BRADY	Work on cybersecurity incident, including document review and escalation responses, FAQs and AG notification update	2.75
12/03/2020	L M BERKEBILE	Update regulator notification forms [REDACTED].	3.00
12/03/2020	H A BRADY	Work on cybersecurity incident, including updates relating to AG notifications	1.25
12/07/2020	P M TIAO	Emails regarding FOIA response	1.25
12/08/2020	H A BRADY	Work on cybersecurity incident, including document review and preparation in connection with FOIA response	1.25
12/14/2020	P M TIAO	Review and respond to emails regarding individual notifications, inquiries from affected persons, Experian	1.00
12/18/2020	P M TIAO	Review and respond to emails regarding individual notifications, inquiries from affected persons, FCPS HR staff, Hunton team	1.00
12/23/2020	P M TIAO	Review and respond to emails regarding address issues with individual notifications, FCPS HR staff, Woods Rogers	1.25
12/30/2020	P M TIAO	Review and respond to emails regarding inquiries from affected persons, FCPS HR staff, Woods Rogers, Experian, Hunton team	1.00
TOTAL HOURS			13.75

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	5.50	695.00	3,822.50
L M BERKEBILE	Associate	3.00	395.00	1,185.00
H A BRADY	Associate	5.25	395.00	2,073.75
TOTAL FEES (\$)				7,081.25

MATTER SUMMARY:

Current Fees:	\$ 7,081.25
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 7,081.25

HUNTON ANDREWS KURTH LLP
CLIENT NAME: Fairfax County School Board
FILE NUMBER: 037077.MULTI

INVOICE: 102193720
DATE: 03/12/2021
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RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH FEBRUARY 28, 2021:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
02/02/2021	P M TIAO	Analyze issues regarding AG notifications prepared by Woods Rogers	0.50
02/03/2021	L M BERKEBILE	Review and prepare updated regulator notification letters.	0.25
02/03/2021	H A BRADY	Work on cybersecurity incident, including assist in preparing regulator notification letters and reviewing analysis of impacted records	2.50
02/03/2021	P M TIAO	Analyze and respond to AG issues; email to Mr. Foster regarding AG issues; emails and call with Hunton team regarding AG issues and questions; analyze confusion among recipients of the Jan 19 individual notification letters	4.75
02/04/2021	L M BERKEBILE	Prepare updated regulator notification letters.	2.50
02/04/2021	H A BRADY	Work on cybersecurity incident, including assist in preparing regulator notification letters	0.75
02/04/2021	J W SOLOWEY	Review, revise and provide feedback on regulator breach notification letter.	2.75
02/04/2021	P M TIAO	Calls with Mr. Foster and FCPS managers regarding communications strategy	1.75
02/05/2021	L M BERKEBILE	Prepare updated regulator notification letters and strategize internally regarding same.	0.75
02/05/2021	P M TIAO	Revise template AG notification letter; call with Hunton team regarding the same; emails with Mr. Foster regarding draft AG notification letter; revise TPs and exchange emails regarding questions about dependents receiving notification letters	2.25
02/07/2021	J W SOLOWEY	Research regulator breach notification content requirements.	0.50
02/08/2021	L M BERKEBILE	Update regulator notification letters.	0.50
02/08/2021	P M TIAO	[REDACTED]	2.00
02/10/2021	L M BERKEBILE	Research [REDACTED]	1.50
02/11/2021	L M BERKEBILE	Research [REDACTED]	0.25

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
02/16/2021	L M BERKEBILE	Review updated regulator notification letters.	0.25
02/16/2021	P M TIAO	Analyze response from Woods Rogers; revise draft AG notifications; analyze [REDACTED]; emails with Hunton team regarding AG notification options	1.75
02/17/2021	L M BERKEBILE	Review updated regulator notification letters and strategize internally regarding same.	0.50
02/17/2021	P M TIAO	Call with Hunton team regarding AG notifications	0.25
02/18/2021	L M BERKEBILE	Review updated regulator notification letters and research [REDACTED]	1.50
02/19/2021	L M BERKEBILE	Revise updated regulator notification letters.	1.25
02/19/2021	P M TIAO	Review analysis of AG notification options and emails with Hunton team regarding the same	0.50
02/22/2021	L M BERKEBILE	Revise updated regulator notification letters.	0.25
02/22/2021	P M TIAO	Revise AG notification template letter; email with Mr. Foster regarding the same	1.75
02/23/2021	L M BERKEBILE	Prepare updated regulator notification letters.	0.75
02/23/2021	P M TIAO	Call and emails with Mr. Foster regarding AG notification letters; update notification letter; emails with Hunton team regarding preparing the letters, missing info for the regulator notification; call with Walter Andrews [REDACTED]; review and revise AG notifications	3.00
02/24/2021	L M BERKEBILE	Prepare updated regulator notification letters and strategize internally regarding same.	0.50
02/24/2021	P M TIAO	Review and revise AG notifications	2.25
02/25/2021	L M BERKEBILE	Prepare updated regulator notification forms for submission.	2.00
02/25/2021	J W SOLOWEY	Prepare attorney general breach letter updates.	1.25
02/25/2021	P M TIAO	Review and edit draft regulator notifications; emails with Hunton team regarding changes to AG notifications	4.00
02/26/2021	L M BERKEBILE	Prepare updated regulator notification letter.	0.25
02/26/2021	E M HUTCHINS	Prepared letters updating attorneys general of incident investigation and notifications.	3.00
02/26/2021	P M TIAO	Review and edit draft AG notifications; emails with Hunton team regarding changes to AG notifications; emails with Mr. Foster regarding AG notification and outstanding information	2.00
02/27/2021	E M HUTCHINS	Continued preparing letters updating attorneys general of incident investigation and notifications.	2.50

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
02/28/2021	L M BERKEBILE	Review updated regulator notifications and email correspondence regarding same; file updated regulator notification forms with state regulators; prepare response to follow-up question from Indiana Attorney General.	4.25
TOTAL HOURS			57.25

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	26.75	695.00	18,591.25
L M BERKEBILE	Associate	17.25	395.00	6,813.75
H A BRADY	Associate	3.25	395.00	1,283.75
J W SOLOWEY	Associate	4.50	395.00	1,777.50
E M HUTCHINS	Subcontractor	5.50	395.00	2,172.50
TOTAL FEES (\$)				30,638.75

MATTER SUMMARY:

Current Fees:	\$ 30,638.75
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 30,638.75

HUNTON ANDREWS KURTH LLP
CLIENT NAME: Fairfax County School Board
FILE NUMBER: 037077.MULTI

INVOICE: 102192078
DATE: 02/22/2021
PAGE: 11

RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH JANUARY 31, 2021:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
01/04/2021	L M BERKEBILE	Review inquiry from Connecticut Attorney General's Office and prepare response.	0.50
01/04/2021	H A BRADY	Work on cybersecurity incident, including review of mailings, AG inquiry and inquiry relating to fraud alerts	1.50
01/05/2021	H A BRADY	Work on cybersecurity incident, including review of mailings	0.25
01/05/2021	P M TIAO	Emails with Experian, Mr. Foster, Hunton team regarding inquiries from CT AG, board member, ERFC	1.00
01/25/2021	P M TIAO	Review and analyze emails from Experian regarding notifications and escalations; review draft AG notifications [REDACTED]	3.00
01/26/2021	P M TIAO	Call with Mr. Foster regarding AG notifications; identify issues in draft AG notifications; emails with Hunton team regarding request from Mr. Foster	2.00
01/27/2021	L M BERKEBILE	Strategize internally [REDACTED]	0.50
01/27/2021	J W SOLOWEY	Review co-counsel's breach notification materials.	0.75
01/27/2021	P M TIAO	Call and emails with Hunton team regarding AG notifications	0.50
01/28/2021	L M BERKEBILE	Strategize internally [REDACTED]	0.75
01/28/2021	M E OLNEY	Strategize with J. Solowey and L. Berkebile [REDACTED]	0.75
01/28/2021	J W SOLOWEY	Review co-counsel's breach notification materials.	0.75
01/29/2021	L M BERKEBILE	Review and assess updated individual and regulator notification letters prepared by Woods Rogers and prepare feedback on same.	2.00
01/29/2021	J W SOLOWEY	Review and prepare feedback on co-counsel's breach notification materials.	4.50
TOTAL HOURS			18.75

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TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	6.50	695.00	4,517.50
L M BERKEBILE	Associate	3.75	395.00	1,481.25
H A BRADY	Associate	1.75	395.00	691.25
M E OLNEY	Associate	0.75	395.00	296.25
J W SOLOWEY	Associate	6.00	395.00	2,370.00
TOTAL FEES (\$)				9,356.25

MATTER SUMMARY:

Current Fees:	\$ 9,356.25
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 9,356.25

HUNTON ANDREWS KURTH LLP

CLIENT NAME: Fairfax County School Board

FILE NUMBER: 037077.MULTI

INVOICE: 102201788

DATE: 08/20/2021

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RE: (Hunton # 037077.0000036) Investigation into cyber incident**FOR PROFESSIONAL SERVICES RENDERED THROUGH JUNE 30, 2021:**

DATE	TIMEKEEPER	DESCRIPTION	HOURS
06/03/2021	P M TIAO	Emails regarding Indiana AG inquiry	0.25
06/07/2021	E M HUTCHINS	Began drafting response to Indiana Attorney General request for information on ransomware attack.	0.50
06/07/2021	P M TIAO	Analyze questions from Indiana AG and likely questions from FL AG; emails with Mr. Sethi and Mr. Foster regarding responses to questions 5-7; analyze information responsive to questions 1-4	2.00
06/08/2021	E M HUTCHINS	Continued drafting response to Indiana Attorney General request for information on ransomware attack.	1.75
06/09/2021	P M TIAO	Prepare for and lead call with Florida AG	1.50
06/10/2021	E M HUTCHINS	Continued drafting response to Indiana Attorney General request for information on ransomware attack.	0.50
06/11/2021	E M HUTCHINS	Continued drafting response to Indiana Attorney General request for information on ransomware attack.	2.00
06/12/2021	P M TIAO	Emails with client regarding response to Indiana AG letter	0.25
06/14/2021	E M HUTCHINS	Revised response to Indiana Attorney General request for information on ransomware attack based on further information from client.	1.25
06/16/2021	P M TIAO	Emails regarding ransomware response inquiry to board member	0.25
06/17/2021	E M HUTCHINS	Drafted response to Florida Attorney General request for information on ransomware attack, and revised response to Indiana Attorney General request for information.	2.50
06/17/2021	P M TIAO	Revise response to Florida AG	3.00
06/18/2021	P M TIAO	Finalize draft email to FL AG and send to Mr. Foster for review; emails with Mr. Foster regarding response to FL AG; email to FL AG regarding response to inquiries	1.00
06/21/2021	E M HUTCHINS	Revised response to Indiana Attorney General request for information on ransomware attack based on further information from client.	0.50
06/22/2021	P M TIAO	Revise and finalize response to Indiana AG	5.50
06/23/2021	E M HUTCHINS	Finalized response to Indiana Attorney General request for information on ransomware attack.	0.50

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INVOICE: 102201788

DATE: 08/20/2021

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
06/23/2021	P M TIAO	Emails and texts with Mr. Foster regarding response to Indiana AG	0.25
06/30/2021	P M TIAO	Call with Mr. Rao, Mr. Foster and Mr. Sethi regarding ransomware attack; follow-up emails regarding the same; call and emails with Crypsis regarding ransomware investigation	1.75
TOTAL HOURS			25.25

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	15.75	750.00	11,812.50
E M HUTCHINS	Subcontractor	9.50	495.00	4,702.50
TOTAL FEES (\$)				16,515.00

MATTER SUMMARY:

Current Fees:	\$ 16,515.00
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 16,515.00

HUNTON ANDREWS KURTH LLP

CLIENT NAME: Fairfax County School Board

FILE NUMBER: 037077.MULTI

INVOICE: 102196394

DATE: 05/13/2021

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RE: (Hunton # 037077.0000036) Investigation into cyber incident**FOR PROFESSIONAL SERVICES RENDERED THROUGH MARCH 31, 2021:**

DATE	TIMEKEEPER	DESCRIPTION	HOURS
03/01/2021	L M BERKEBILE	Prepare updated credit reporting agency notification letters.	0.25
03/01/2021	P M TIAO	Finalize AG notifications and review credit bureau updates	0.50
03/02/2021	E M HUTCHINS	Drafted letters updating credit bureaus on status of cyber incident investigation and notifications.	1.50
03/02/2021	P M TIAO	Revise credit bureau reports and emails with Hunton team regarding the same	1.50
03/03/2021	E M HUTCHINS	Revised letters updating credit bureaus on status of cyber incident investigation and notifications.	0.75
03/03/2021	P M TIAO	Finalize credit bureau reports for Mr. Foster to send out; emails regarding the same	0.50
03/05/2021	L M BERKEBILE	Review and respond to breach notification follow-up question from Massachusetts Office of Consumer Affairs & Business Regulation.	0.25
03/05/2021	P M TIAO	Emails with Mr. Foster regarding MA AG question	0.25
03/10/2021	P M TIAO	Call with Mr. Foster and Mr. Seithi regarding cybersecurity incidents	0.75
03/11/2021	L M BERKEBILE	Review and prepare response to follow-up question from Indiana Attorney General.	0.50
03/11/2021	P M TIAO	Respond to email from Indiana AG	0.50
03/23/2021	P M TIAO	Emails regarding inquiries with call center about ransomware attack	0.25
TOTAL HOURS			7.50

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	4.25	695.00	2,953.75
L M BERKEBILE	Associate	1.00	395.00	395.00
E M HUTCHINS	Subcontractor	2.25	395.00	888.75
TOTAL FEES (\$)				4,237.50

MATTER SUMMARY:

Current Fees:	\$ 4,237.50
Current Charges:	0.00

CURRENT MATTER AMOUNT DUE:	\$ 4,237.50
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HUNTON ANDREWS KURTH LLP

CLIENT NAME: Fairfax County School Board

FILE NUMBER: 037077.MULTI

INVOICE: 102197992

DATE: 06/08/2021

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RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH MAY 31, 2021:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
05/14/2021	P M TIAO	Email to Mr. Foster regarding FOIA question	0.75
TOTAL HOURS			0.75

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	0.75	750.00	562.50
TOTAL FEES (\$)				562.50

MATTER SUMMARY:

Current Fees:	\$ 562.50
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 562.50

HUNTON ANDREWS KURTH LLP
CLIENT NAME: Fairfax County School Board
FILE NUMBER: 037077.MULTI

INVOICE: 102189320
DATE: 12/31/2020
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RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2020:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
11/01/2020	H A BRADY	Work on cybersecurity incident, [REDACTED], mailer preparations and notification letters	7.40
11/01/2020	P M TIAO	Edit and finalize notification memo; analyze updated spreadsheets from Beth Waller; edit revised notification letters and discuss with Holly Brady; update plan for all notification letters	5.50
11/02/2020	L M BERKEBILE	Strategize [REDACTED]	0.20
11/02/2020	H A BRADY	Work on cybersecurity incident, including [REDACTED], mailer preparations, notification letters and AG notification analysis	14.10
11/02/2020	J W SOLOWEY	Review data [REDACTED]	4.00
11/02/2020	P M TIAO	Edit and finalize memo [REDACTED]; edit notification letters; analyze spreadsheets; call with Woods Rogers and Hunton team regarding notification plan, spreadsheet issues; calls with Hunton team regarding Experian issues; calls with Experian regarding notification issues; revise notification chart and send to Mr. Foster; emails with Coveware and Crypsis regarding Maze announcement; emails with Mr. Foster regarding vendor tasks	7.50
11/03/2020	L M BERKEBILE	Prepare state regulator notification forms and strategize with internal team regarding same.	3.10
11/03/2020	H A BRADY	Work on cybersecurity incident, [REDACTED], mailer preparations, notification letters and AG notification analysis	15.10
11/03/2020	J W SOLOWEY	Review [REDACTED]	7.30
11/03/2020	P M TIAO	Call with Beth Waller and Hunton team regarding questions about spreadsheet; analyze spreadsheets for students, inactive employees, active employees; review/edit letters; emails with Hunton team regarding letters and spreadsheets	2.50
11/04/2020	L M BERKEBILE	Prepare state regulator notification forms and strategize with internal team regarding same.	5.00
11/04/2020	H A BRADY	Work on cybersecurity incident, [REDACTED], mailer preparations, notification letters and AG notification analysis	10.10

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
11/04/2020	J W SOLOWEY	Review [REDACTED] [REDACTED]	4.80
11/04/2020	P M TIAO	Calls with Hunton team regarding data issues in the master spreadsheet; analyze data issues in the master spreadsheet; emails with Hunton and Woods Rogers teams regarding the same; call with Hunton team regarding questions on regulator forms; revise notification chart for individual and AG notifications; emails with Mr. Sethi and Mr. Foster regarding AG forms	5.50
11/05/2020	L M BERKEBILE	Prepare state regulator notification forms and strategize with internal team regarding same; prepare for and participate in call with C. Nie and K. Hudson regarding FCPS information security measures.	3.50
11/05/2020	H A BRADY	Work on cybersecurity incident, [REDACTED] [REDACTED] notification letters and AG notification analysis	1.90
11/05/2020	J W SOLOWEY	Review and revise notification letters to state attorneys general and investigate facts regarding post-incident security upgrades.	4.50
11/05/2020	P M TIAO	Lead call with Ms. Nie and Mr. Hudson regarding information security enhancements and AG forms; update and finalize notification summary and send to Mr. Foster; emails regarding security enhancements and notification letters	3.25
11/06/2020	L M BERKEBILE	Prepare [REDACTED] and strategize with internal team regarding same.	3.40
11/06/2020	H A BRADY	Work on cybersecurity incident, including notification analysis and notification letters	3.90
11/06/2020	J W SOLOWEY	Review and revise notification letters to state attorneys general.	2.20
11/06/2020	P M TIAO	Edit AG notifications and emails with Hunton team and Mr. Foster regarding the same; edit and finalize individual notification letters; emails with Hunton team and Experian regarding the same; call with Mr. Foster regarding AG notifications	3.25
11/08/2020	L M BERKEBILE	Prepare and submit state regulator notification forms.	0.30
11/08/2020	J W SOLOWEY	Review and revise notification letters to state attorneys general.	2.80
11/09/2020	L M BERKEBILE	Prepare and submit state regulator notification forms.	1.25
11/09/2020	H A BRADY	Work on cybersecurity incident, [REDACTED] [REDACTED] notification letters	1.75

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
11/09/2020	M E OLNEY	Advise [REDACTED] [REDACTED]	0.30
11/09/2020	J W SOLOWEY	Review and revise notification letters to state attorneys general and prepare them for sending.	2.00
11/09/2020	P M TIAO	Emails regarding AG notifications; review draft notices; edit security language for AG forms; emails and calls with Mr. Foster regarding AG forms; finalize and submit AG notifications; prepare and send email to HR regarding next wave of letters; emails with Experian regarding revised contract documents	5.50
11/10/2020	L M BERKEBILE	Prepare state regulator notification forms.	0.50
11/10/2020	J W SOLOWEY	Review and revise notification letters to state attorneys general and prepare them for sending.	1.50
11/10/2020	P M TIAO	Revise activation codes charts; prepare and send email to HR regarding activation codes, letters to impacted persons	0.50
11/13/2020	L M BERKEBILE	Prepare [REDACTED] strategize with internal team regarding same.	0.50
11/13/2020	H A BRADY	Work on cybersecurity incident, including preparation of notification letters	2.25
11/13/2020	J W SOLOWEY	Review and revise notification letter to state attorney general and prepare it for sending.	0.75
11/13/2020	P M TIAO	Review and finalize AG notifications; emails with Mr. Foster regarding the same	0.75
11/16/2020	L M BERKEBILE	Prepare and submit state regulator notification forms.	2.50
11/16/2020	H A BRADY	Work on cybersecurity incident, including preparation of notification letters	1.25
11/16/2020	J W SOLOWEY	Review and revise notification letter to state regulator and prepare it for sending.	0.75
11/16/2020	P M TIAO	Review and finalize regulator notifications; emails regarding regulator and notification questions	1.00
11/17/2020	P M TIAO	Emails with Mr. Foster regarding regulator notifications	0.50
11/18/2020	L M BERKEBILE	Strategize [REDACTED] [REDACTED]	0.25
11/18/2020	H A BRADY	Work on cybersecurity incident, including notification letters, FAQs and escalation responses	6.25
11/18/2020	J W SOLOWEY	Review and revise notification letters to credit reporting agencies and prepare for sending.	1.00
11/18/2020	P M TIAO	Calls with Mr. Foster and other FCPS executives regarding inquiries; finalize regulatory and credit reporting notifications; call with Mr. Foster regarding audit	1.75

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
11/19/2020	H A BRADY	Work on cybersecurity incident, including FAQs and escalation responses	2.25
11/20/2020	H A BRADY	Work on cybersecurity incident, including FAQs, document review and escalation responses	3.75
11/20/2020	K E GAUNT	Telephone calls with H. Brady regarding Relativity database.	1.75
11/20/2020	P M TIAO	Edit FAQs and send to Mr. Foster; prepare bullet point updates for Mr. Foster to use for Board update; emails with Mr. Foster regarding required notifications; revise response to auditor and send to Mr. Foster; calls with Holly Brady, Kevin Gaunt, Beth Waller and Mr. Foster regarding the discovery of new SSNs	6.75
11/21/2020	H A BRADY	Work on cybersecurity incident, including document review and escalation responses	2.00
11/22/2020	H A BRADY	Work on cybersecurity incident, including document review and escalation responses	3.25
11/22/2020	K E GAUNT	Telephone call with H. Brady and P. Tiao [REDACTED] [REDACTED]	1.00
11/24/2020	H A BRADY	Work on cybersecurity incident, including document review and escalation responses	4.00
11/24/2020	K E GAUNT	Telephone call with H. Brady [REDACTED] [REDACTED] and questions regarding document metadata.	0.50
11/24/2020	P M TIAO	Emails and calls with Holly Brad and Woods Rogers regarding quality review and notifications	1.00
11/25/2020	H A BRADY	Work on cybersecurity incident, including document review, FAQs and escalation responses	4.00
11/25/2020	P M TIAO	Emails with HR and Mr. Foster regarding responses to inquiries and FAQs; calls and emails with Hunton team regarding FAQs; emails regarding FOIA request; analyze FOIA request and response	2.00
11/29/2020	H A BRADY	Work on cybersecurity incident, including document review and escalation responses	0.75
11/30/2020	H A BRADY	Work on cybersecurity incident, including document review and notification, escalation responses and AG notification letters	4.25
TOTAL HOURS			191.15

HUNTON ANDREWS KURTH LLP
CLIENT NAME: Fairfax County School Board
FILE NUMBER: 037077.MULTI

INVOICE: 102189320
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TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
P M TIAO	Partner	47.25	695.00	32,838.75
L M BERKEBILE	Associate	20.50	395.00	8,097.50
H A BRADY	Associate	88.25	395.00	34,858.75
K E GAUNT	Associate	3.25	395.00	1,283.75
M E OLNEY	Associate	0.30	395.00	118.50
J W SOLOWEY	Associate	31.60	395.00	12,482.00
TOTAL FEES (\$)				89,679.25

MATTER SUMMARY:

Current Fees:	\$ 89,679.25
Current Charges:	0.00
CURRENT MATTER AMOUNT DUE:	\$ 89,679.25

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RE: (Hunton # 037077.0000036) Investigation into cyber incident

FOR PROFESSIONAL SERVICES RENDERED THROUGH OCTOBER 31, 2020:

DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/01/2020	L M BERKEBILE	Review [REDACTED] [REDACTED] strategize with internal team regarding notification, messaging, and PII document review; prepare for and participate in calls regarding (1) PII document review and (2) ransomware incident update call.	2.80
10/01/2020	H A BRADY	Work on cybersecurity incident, including document review, review of playbook and playbook outline, prepare communication strategy and status calls	6.80
10/01/2020	T S COX	Discuss research with P. Tiao	0.20
10/01/2020	R P LOGAN	Revise and send FCPS Health Plan Business Associate Agreement.	1.20
10/01/2020	A H SOLOMON	Call with client and Crypsis regarding investigation update (.8).	0.75
10/01/2020	P M TIAO	Calls with Mr. Foster and Mr. Sethi; lead daily IRT call; finalize SOWs with security vendors; calls and emails regarding guidance for Coveware negotiations; calls and emails regarding PII analysis; call with Bluestone [REDACTED]; call with FTI [REDACTED]	5.80
10/02/2020	L M BERKEBILE	Conduct document review [REDACTED] [REDACTED]	3.70
10/02/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare communication, prepare employee authorization regarding device, and coordination calls	9.30
10/02/2020	A B FRANCIS	Teleconferences with P. Tiao et al. regarding Project Stew.	1.10
10/02/2020	A H SOLOMON	Review B. Waller document review plan and prepare comments on plan (.5).	0.50
10/02/2020	P M TIAO	Call with Mandiant regarding virtual CISO; call with Mr. Foster regarding investigation; emails regarding providing advice on responses to staff and parents; call with Virginia State Police; call with counsel to Wheldon regarding laptop; call with Hunton team regarding PII review, Wheldon agreement; draft Wheldon agreement; emails regarding communications with parents	9.50

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/03/2020	L M BERKEBILE	Conduct document review for those containing personal information and strategize with internal team regarding same.	4.10
10/03/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare communications, prepare employee authorization regarding device, and prepare notification spreadsheet	5.10
10/03/2020	A B FRANCIS	Teleconferences with L. Berkebile regarding Project Stew Relativity overview.	0.70
10/03/2020	A B FRANCIS	Executed document review as per the request of P. Tiao.	4.00
10/03/2020	P M TIAO	Finalize notification memo, Wheldon agreement, and emails regarding the same; calls and emails with Mr. Foster and others regarding Wheldon and hacker negotiations; analyze and edit messaging to community concerns or questions; emails with IT regarding 10-3 data dump; emails with Coveware and SLT regarding negotiation strategy and terms; call with Hunton colleagues regarding litigation exposure	2.00
10/04/2020	L M BERKEBILE	Conduct document review for those containing personal information and strategize with Woods Rogers team regarding same.	3.10
10/04/2020	H A BRADY	Work on cybersecurity incident, including document review and prepare notification spreadsheet	7.20
10/04/2020	A B FRANCIS	Execute document review as per the request of P. Tiao.	10.00
10/04/2020	N K GILMAN	Call with P. Tiao and analyze litigation issues	0.50
10/04/2020	P M TIAO	Analyze and edit messaging to community concerns or questions; emails with IT regarding 10-3 data dump; emails with Coveware and SLT regarding negotiation strategy and terms; call with Hunton colleagues regarding litigation exposure	3.60
10/05/2020	L M BERKEBILE	Conduct document review for those containing personal information.	1.40
10/05/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare communications and prepare notification spreadsheet	8.10
10/05/2020	T S COX	[REDACTED]	2.20
10/05/2020	S E HAYNIE	Call from Mr. Tiao to discuss research [REDACTED] [REDACTED] research [REDACTED]; review sovereign immunity memorandum.	2.50

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/05/2020	P M TIAO	Call with Hunton litigation colleagues regarding litigation exposure analysis; emails regarding PII notification, communications to parents, FTI media analysis, legal requirements, document review, ransomware negotiations; emails regarding Wheldon forensic analysis; emails with Coveware regarding negotiations; emails regarding daily update call; calls with Crypsis and Mr. Foster regarding Wheldon laptop, and email regarding same; complete CISA privilege analysis; prepare email to FBI; analyze stolen credential information from Bluestone and FTI; call with Coveware	7.70
10/06/2020	L M BERKEBILE	Conduct document review for those containing personal information and strategize with internal team regarding document review, notification strategy, litigation risk, and cyber insurance.	3.00
10/06/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare communications and prepare notification spreadsheet	7.20
10/06/2020	T S COX	Research [REDACTED]	2.30
10/06/2020	A B FRANCIS	Teleconference with L. Berkebile and H. Brady regarding document review and the memorandum on insurance coverage and litigation risk.	0.50
10/06/2020	N K GILMAN	Analyze litigation issues (.30); attend call re litigation issues (.20)	0.50
10/06/2020	S E HAYNIE	Research FCPS policies and regulations [REDACTED]; research [REDACTED]; conference with research team; review data breach briefs forwarded by Mr. Kim [REDACTED]; draft email to research group summarizing findings.	6.50
10/06/2020	L C MARSHALL	Conference call with T. Cox [REDACTED]	0.20
10/06/2020	P M TIAO	Calls with Hunton team regarding legal claims/defenses, document review, Pli analysis, notification strategy; edit messages in response to community inquiries; call with Beth Waller regarding document review and notification strategy; call and emails with Ms. Nie regarding Wheldon laptop findings, stolen credentials; emails regarding investigation next steps; emails to FBI and VSP regarding collaboration and privileged logs	4.00
10/07/2020	L M BERKEBILE	Prepare notification letters for affected employees (2); [REDACTED] (4.1); prepare for and participate in ransomware incident update call (1).	7.10

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/07/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare notification spreadsheet and prepare notification letters	4.80
10/07/2020	A B FRANCIS	Teleconferences with P. Tiao, L. Berkible et al. regarding the litigation risk memorandum and Project Stew team meeting (1.00); Teleconference with L. Berkible regarding the litigation risk memorandum (0.50).	1.50
10/07/2020	N K GILMAN	Review, analyze and comment on S. Haynie memo (.40); review and analyze [REDACTED] (.30); call with team re memo to client (.40); review and analyze emails (.20)	1.30
10/07/2020	S E HAYNIE	Research [REDACTED]; conference with research group to review findings/tasks; research and collect FCPS regulations and policies [REDACTED] conference with Ms. Kennedy [REDACTED]	8.70
10/07/2020	S REWARI	Call with S. Haynie [REDACTED]	0.30
10/07/2020	P M TIAO	Emails with FBI and VSP regarding investigations and logs; emails and call with Mr. Hudson regarding analysis of files provided to us by Maze on 10/3; analyze investigative findings and call with Crypsis regarding investigation status; emails with Ms. Nie regarding FCPS credentials identified on Internet by FTI; determine investigative priorities; lead IRT call; lead litigation team call; lead call with Mr. Sethi and Mr. Foster [REDACTED]	8.00
10/08/2020	L M BERKEBILE	Review [REDACTED]	1.50
10/08/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare notification letters	3.10
10/08/2020	A B FRANCIS	Research and prepare my memorandum [REDACTED]	7.00
10/08/2020	N K GILMAN	Call with S. Haynie [REDACTED] (.10); draft bullet points and review and edit bullet points, including review caselaw (1.1)	1.20
10/08/2020	S E HAYNIE	Research and draft memo insert [REDACTED]; conference with Mr. Gilman; collect/compile memo sections; [REDACTED] correspond with Ms. Kennedy re intranet security guidelines; draft memo sections on Government Collection Data Act, tort liability; parental notice requirements under 22.1-287.02.	8.80

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/08/2020	P M TIAO	Emails regarding [REDACTED]; emails regarding Mandiant CISO services; emails regarding DHS Maze IOCs; review notification letter and emails regarding the same; strategy call with Mr. Foster and Mr. Sethi; calls with Hunton team and Beth Waller regarding notification letter and strategy; emails with Bluestone regarding Maze; analyze reports from MCS; edit draft memo on liability exposure	7.10
10/09/2020	H A BRADY	Work on cybersecurity incident, including document review and prepare notification letters	3.20
10/09/2020	N K GILMAN	Analyze [REDACTED]	0.40
10/09/2020	R P LOGAN	Review Hunton-Fairfax County business associate agreement and email Mr. Tiao regarding same.	0.80
10/09/2020	P M TIAO	Call with IT and MCS regarding ingestion of files in folders identified by the 10-3 data dump; revise notification letter and call with Hunton team regarding the same; calls and emails with Coveware regarding negotiations and publication of data by hacker; calls, emails and texts with CrowdStrike, FTI, Bluestone regarding hacker publication; lead IRT calls regarding email to board, TPs for Board, media statement, statement to the community, FAQs; prepare agenda for 10-10 IRT call	10.60
10/10/2020	L M BERKEBILE	Conduct document review for personal information and review Woods Rogers' updates regarding same.	3.90
10/10/2020	H A BRADY	Work on cybersecurity incident, including document review	8.50
10/10/2020	N K GILMAN	Analyze [REDACTED]	0.30
10/10/2020	P M TIAO	Revise notification letter and send to Mr. Foster for review; call with FTI and legal team to revise FAQs; call with SLT to prepare for closed session; brief board in closed session	11.00
10/11/2020	H A BRADY	Work on cybersecurity incident, including document review and call center FAQs	12.90
10/11/2020	P M TIAO	Calls and emails with legal team regarding notification letters, FAQs, Experian arrangement; emails regarding public messaging; emails with Coveware and FTI regarding dark web monitoring	3.20
10/12/2020	L M BERKEBILE	Conduct document review for those containing personal information and strategize with Woods Rogers team regarding same.	5.60
10/12/2020	H A BRADY	Work on cybersecurity incident, including document review, call center FAQs and notification letters	7.10

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/12/2020	A B FRANCIS	Teleconference with P. Tiao et al. regarding the document review status.	0.50
10/12/2020	A H SOLOMON	Calls with P. Tiao and H. Brady regarding notification letter and instructions.	0.50
10/12/2020	P M TIAO	Draft, revise and finalize notification letter; calls and emails Hunton team and IRT regarding the same; revise and finalize FAQs; calls and emails with Hunton team and IRT regarding the same; calls with Coveware, FTI, IRT; calls with Hunton team regarding document review; call with HR regarding identifying healthcare docs; emails regarding messaging	10.70
10/13/2020	L M BERKEBILE	Conduct document review for those containing personal information.	1.90
10/13/2020	H A BRADY	Work on cybersecurity incident, including document review and prepare notification letter	1.40
10/13/2020	N K GILMAN	Review and analyze memo [REDACTED] [REDACTED]	0.50
10/13/2020	P M TIAO	Call with Mr. Foster regarding ERFC, vendors, timing of termination of ransom negotiations; call with Ms. Kennedy regarding ERFC; call with FTI and legal team regarding ERFC; edit ERFC message; review and respond to emails regarding messages to the media and community	4.20
10/14/2020	L M BERKEBILE	Conduct document review for those containing personal information and review Woods Rogers' updates regarding same; strategize [REDACTED] [REDACTED]	5.50
10/14/2020	H A BRADY	Work on cybersecurity incident, including document review, prepare notification letter, notification chart, HIPAA assessment	4.30
10/14/2020	A B FRANCIS	Execute document review as per the request of P. Tiao.	5.00
10/14/2020	P M TIAO	Edit notification letter and emails with Experian and IR team regarding the same; edit FAQs for Board regarding cyber incident; calls with Mr. Foster and Beth Waller regarding notification	3.80
10/15/2020	L M BERKEBILE	Review Woods Rogers' updates regarding document review process; strategize [REDACTED] [REDACTED]	0.80
10/15/2020	H A BRADY	Work on cybersecurity incident, including document review and notification chart	3.20
10/15/2020	R P LOGAN	Call with Ms. Brady regarding Fairfax County breach reporting obligations and analysis.	0.50

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/15/2020	P M TIAO	Call with client and FTI regarding WSJ story; call with client and FTI regarding FOIA request; edit FCPS newsletter; edit ERFC email; call with Beth Waller and Mr. Foster regarding WSJ call	6.30
10/16/2020	L M BERKEBILE	Conduct document review [REDACTED] [REDACTED]	0.50
10/16/2020	H A BRADY	Work on cybersecurity incident, including preparation of notification matrix and employee notification letter	6.90
10/16/2020	P M TIAO	Strategy call with Mr. Foster, Mr. Sethi and FTI and Beth Waller [REDACTED], next steps in investigation, [REDACTED]; emails with Mandiant regarding SOW; emails [REDACTED] [REDACTED]; revise student notification letter and emails/calls with Hunton team regarding the same; revise all-employee letter for website	6.50
10/17/2020	H A BRADY	Work on cybersecurity incident, including document review and employee notification letter	0.40
10/18/2020	H A BRADY	Work on cybersecurity incident, including document review and analysis of initial student data posted	8.30
10/18/2020	P M TIAO	Analyze notification chart and discuss with Beth Waller; emails regarding posting of data by Maze; edit board TPs and FAQs and emails regarding the same	3.10
10/19/2020	L M BERKEBILE	Conduct document review [REDACTED] [REDACTED]	1.30
10/19/2020	H A BRADY	Work on cybersecurity incident, including document review of student data and notification analysis	8.10
10/19/2020	N K GILMAN	Address issues re data breach	0.20
10/19/2020	P M TIAO	Call with Mr. Foster regarding Board FAQs; call with Mr. Foster and Beth Waller regarding notification strategy; revise letter to employees and applicants; emails regarding FOIA; emails and call with Holly Brady regarding analyzing student files and data of the 26 individuals	6.20
10/20/2020	L M BERKEBILE	Review and update [REDACTED] [REDACTED]	1.00
10/20/2020	H A BRADY	Work on cybersecurity incident, including preparation of various notification letters and notification matrix and timing	6.90
10/20/2020	J W SOLOWEY	Research [REDACTED] [REDACTED]	1.50

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/20/2020	P M TIAO	Emails and calls with Ms. Kennedy, HR and Experian regarding credit monitoring calls; draft language for emails from HR to individuals requesting activation codes; revise notification letter to employees/applicants; revise notification letter to parents of students; revise notification letter to AG; call and emails with Ms. Kennedy regarding additions to chart of 26 students; emails and calls with Hunton team regarding notification letters	8.00
10/21/2020	L M BERKEBILE	Review [REDACTED] [REDACTED]	4.40
10/21/2020	H A BRADY	Work on cybersecurity incident, including preparation of various notification letters and mailing file	12.10
10/21/2020	A B FRANCIS	Review various documents to satisfy an FOIA request as per the request of P. Tiao.	3.00
10/21/2020	J W SOLOWEY	Review [REDACTED] [REDACTED]	0.40
10/21/2020	P M TIAO	Revise letters to students and employees; calls with Beth Waller regarding data analysis; calls and emails with Ms. Kennedy regarding data for the 26 students compromised on Sept. 10; call with HR regarding requests for activation codes; emails regarding FOIA request; emails with Virginia AG regarding timing of notification letters; analyze SSN data and gaps	8.90
10/22/2020	L M BERKEBILE	Review [REDACTED] [REDACTED]	3.50
10/22/2020	H A BRADY	Work on cybersecurity incident, including preparation of various notification letters and notification analysis	5.70
10/22/2020	J W SOLOWEY	Review [REDACTED] [REDACTED]	1.50
10/22/2020	P M TIAO	Call with Hunton team regarding notification requirements and logistics; emails with HR regarding spouses and dependents; revise notification letters and request input from IRT; update team on next steps; emails with Experian regarding L02 letter to students; emails with VA AG's office regarding update call	4.50
10/23/2020	L M BERKEBILE	Review [REDACTED] [REDACTED]; review and update chart of notification requirements under U.S. state law	4.20
10/23/2020	H A BRADY	Work on cybersecurity incident, including preparation of various notification letters and notification analysis	10.10

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/23/2020	A B FRANCIS	Review and analyze a document set for an FOIA request as per the request of P. Tiao.	1.00
10/23/2020	J W SOLOWEY	Review data to prepare chart analyzing breach notification requirements in affected states.	4.80
10/23/2020	P M TIAO	Call with Beth Waller regarding PII review and notification letters; calculate total cost of credit monitoring and send to Mr. Foster; call with Experian regarding changes to language on identity restoration services for minors; emails regarding AG letters and AG notification analysis	4.90
10/24/2020	H A BRADY	Work on cybersecurity incident, including notification analysis	0.90
10/24/2020	J W SOLOWEY	Review data to prepare, review and revise chart analyzing breach notification requirements in affected states.	2.00
10/24/2020	P M TIAO	Review data/PII analysis and revise plan for notifying individuals; emails with Hunton team and Beth Waller regarding notification content and strategy	4.00
10/25/2020	H A BRADY	Work on cybersecurity incident, including notification analysis	1.20
10/25/2020	J W SOLOWEY	Prepare, review and revise chart analyzing breach notification requirements in affected states.	1.40
10/26/2020	L M BERKEBILE	Coordinate regulator notification process; conduct document review for documents [REDACTED] [REDACTED]	4.50
10/26/2020	H A BRADY	Work on cybersecurity incident, including document review, notification analysis and prepare notifications	10.60
10/26/2020	K E GAUNT	Telephone call with H. Brady and L. Berkebile [REDACTED]	1.50
10/26/2020	J W SOLOWEY	Prepare, review and revise chart of breach notification requirements in affected states.	2.80
10/26/2020	P M TIAO	Revise notification charts and letter to VA AG; calls with Hunton team and Beth Waller regarding the same	2.70
10/27/2020	L M BERKEBILE	Conduct document review [REDACTED] [REDACTED]	2.70
10/27/2020	H A BRADY	Work on cybersecurity incident, including document review, notification analysis and prepare notifications	4.20
10/27/2020	J W SOLOWEY	Review and revise chart of breach notification requirements in affected states.	0.40

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DATE	TIMEKEEPER	DESCRIPTION	HOURS
10/28/2020	P M TIAO	Emails regarding data analysis, content for notification letters, address append; analyze new spreadsheets; emails with Experian and FCPS regarding FAQs for students who are now adults; revise notification letters	3.10
10/29/2020	H A BRADY	Work on cybersecurity incident, including notification analysis	0.60
10/30/2020	H A BRADY	Work on cybersecurity incident, including notification analysis and mailer preparations	5.40
10/30/2020	P M TIAO	Analyze data from Experian and Beth Waller; calls with Experian and Beth Waller regarding data; call with Beth Waller and Ms. Kennedy regarding FCPS data analysis; call with Hunton team regarding revising letters; edit notification letters; revise plan for preparing notification letters	8.40
10/31/2020	H A BRADY	Work on cybersecurity incident, including notification analysis and mailer preparations	7.20
TOTAL HOURS			496.55

TIMEKEEPER SUMMARY:

TIMEKEEPER	STATUS	HOURS	RATE	VALUE
N K GILMAN	Partner	4.90	695.00	3,405.50
L C MARSHALL	Partner	0.20	695.00	139.00
S REWARI	Partner	0.30	625.00	187.50
P M TIAO	Partner	157.80	695.00	109,671.00
T S COX	Counsel	4.70	495.00	2,326.50
R P LOGAN	Counsel	2.50	495.00	1,237.50
A H SOLOMON	Counsel	1.75	395.00	691.25
L M BERKEBILE	Associate	66.50	395.00	26,267.50
H A BRADY	Associate	180.80	395.00	71,416.00
A B FRANCIS	Associate	34.30	395.00	13,548.50
K E GAUNT	Associate	1.50	395.00	592.50
J W SOLOWEY	Associate	14.80	395.00	5,846.00
S E HAYNIE	Project Attorney	26.50	395.00	10,467.50
TOTAL FEES (\$)				245,796.25

FOR COSTS ADVANCED AND EXPENSES INCURRED:

CODE	DESCRIPTION	AMOUNT
E118	Litigation Support Vendors	750.00
TOTAL CURRENT EXPENSES (\$)		750.00

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MATTER SUMMARY:

Current Fees:	\$ 245,796.25
Current Charges:	750.00
CURRENT MATTER AMOUNT DUE:	\$ 246,546.25