

A background image of a desk with various school supplies. In the center, a wooden crate holds several pencils and a pair of scissors. To the right, a black stapler is visible. In the foreground, a wooden sign with the words 'YOU ARE AMAZING' and two heart symbols is partially visible. The image has a blue and purple color overlay.

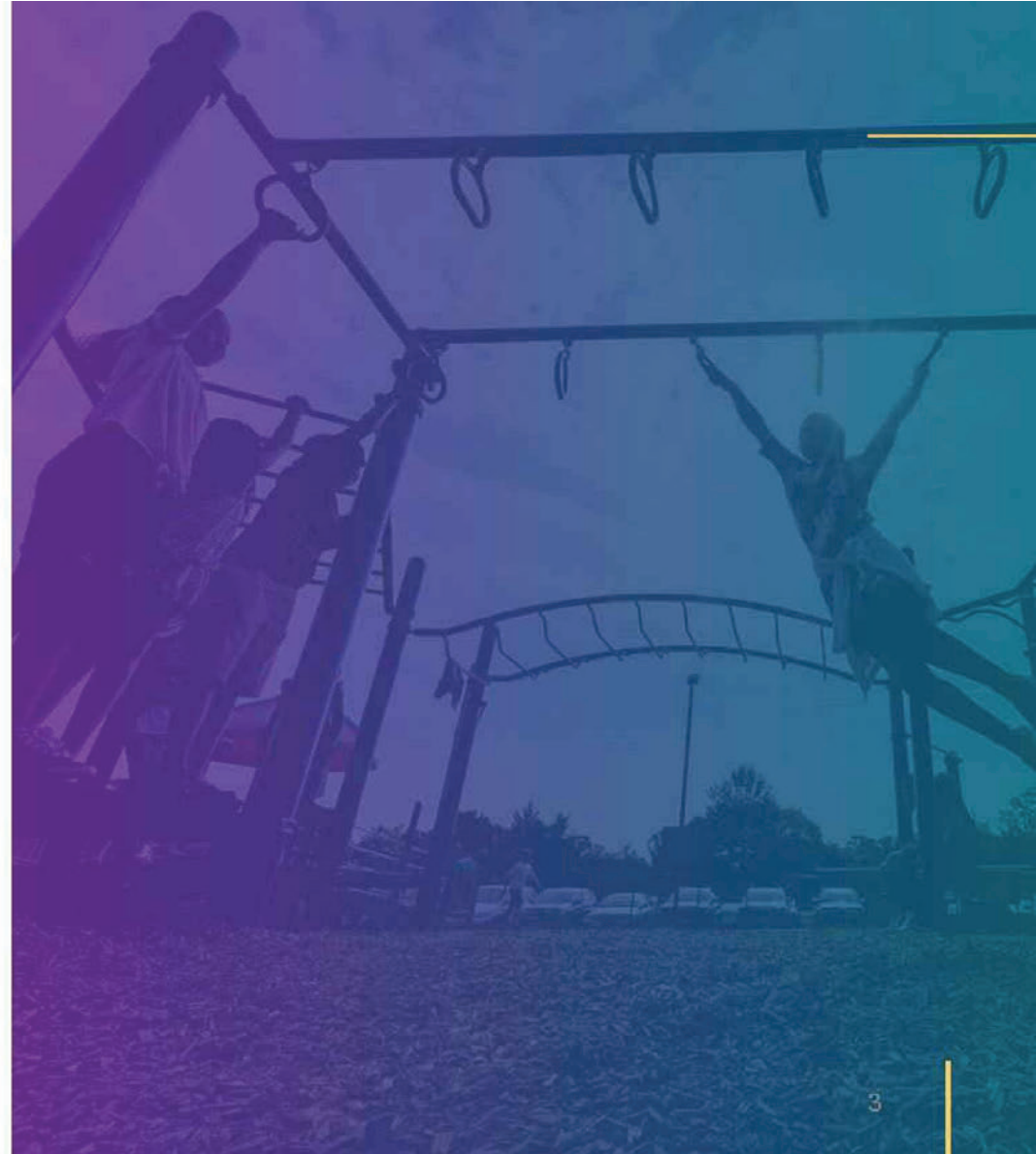
Secondary Principal Briefing

April 15, 2021

Agenda

- Dr. Brabrand
 - Welcome
 - SY 2021-22 Updates
- Health & Safety
- Instruction
- Human Resources
- Information Technology
- Principal/Operations Support Team

| SY 2021-22 Updates



Planning for 2021-22: 5 Days of In-Person Instruction

- Effective July 1, 2021, SB1303 becomes law.
- SB1303 requires each division to offer full time in-person instruction to all enrolled students.
- As required by SB1303, FCPS will transition from providing in-person learning within the strict parameters of the CDC guidance to following the VA law and applying CDC guidance to the maximum extent practicable.

Virtual Enrollment Parameters

- Virtual enrollment will be limited
- Requests for virtual enrollment will be considered through an application process (no fee) similar to Homebound Education eligibility requirements (e.g., documented medical, social-emotional need)
- May 3 - 28: Initial application window for full-time virtual requests
- Some elective programs requiring highly specialized equipment will not be available to virtual students (i.e., select CTE courses)

School Year 2021-22 - What's Different

Updating Bell Schedules and Bus Schedules - End of May

- To meet requirements for instructional time, the division will be reverting back to the pre-pandemic bell schedules approach including seating two students to a bus seat and cleaning buses in morning and evening.

Discontinuing Use of Virtual (Telework) Work Assignments - Effective June 30

- All school based employees will be required to report in-person to perform their essential job duties, which for teachers and instructional assistants includes classroom management. As a result, telework will generally not be available in the upcoming school year because classroom management is an essential job function related to 5 days of in-person instruction.

Discontinuing Use of Classroom Monitors - Effective June 30

- The use of classroom monitors will no longer be provided to support in-person instruction, as new Virginia law requires in-person instruction for in-person students.

Expanding Outdoor Learning Capacity - Some Locations Starting July

- Currently assessing and adding outdoor learning spaces across the division to increase capacity for learning and lunch to support adherence to CDC social distancing guidance to the maximum extent practicable.

Communication and Outreach Plans

Launch Campaign for Fall Safe Return for all Children

OUR AUDIENCE



We are working to determine and identify who we need to build confidence with.

PLAN THE CONTENT



Build confidence and trust with community that schools are and will be safe.

Build enthusiasm for a safe September return.

Get families to register (K and those that left FCPS)

Welcome back those that have not been in buildings this year or at all

CHOOSE PLATFORMS



Utilize multiple methods to engage those we need to connect with.

Central Communication
Toolkits and Talking Points,
Town Halls

Multi-lingual podcasts

Schools connecting directly with families

Providing info at food distribution sites

Collaborating with Community and

Faith Based Groups

Parent Liaisons

Door to door to families and phone tree

ENGAGE AUDIENCE



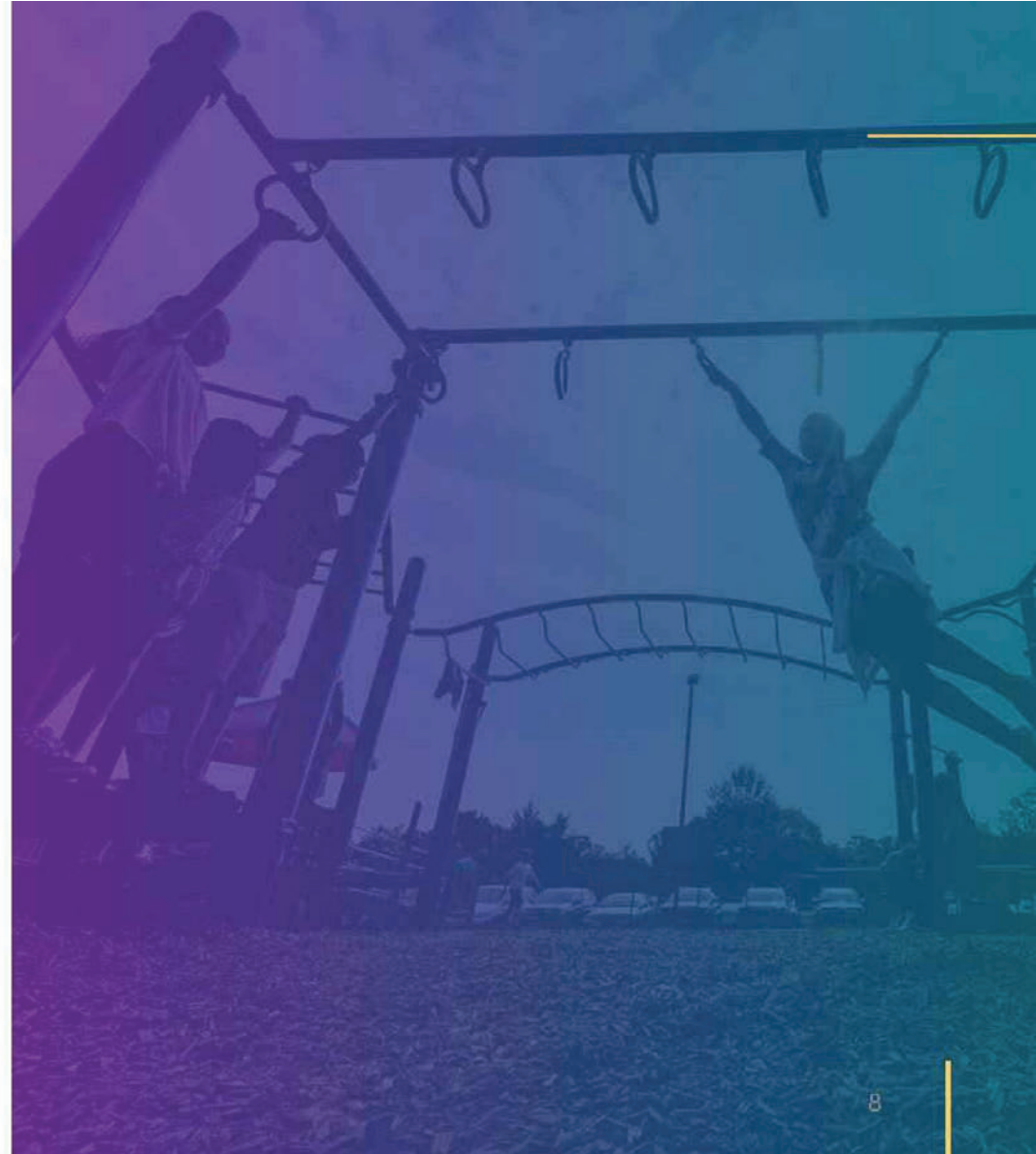
Push out through our chosen platforms.

MEASURE RESULTS



Measure our touch points and see where we might need to pivot

| Health and Safety



Guidelines for Health and Physical Education (HPE)

- At least 6'- 8' of distance should be maintained during physical activity.
- Face coverings must be worn during physical education classes held indoors.
(Teachers should only consider low intensity activity indoors in well-ventilated spaces and only engage in high intensity activity outside when at least 6' of physical distancing can be maintained.)
- Students may remove face coverings during physical education classes held outdoors when 6' or greater of physical distancing can be consistently maintained.
- Additional guidance to support in-person health and physical education can be found in [Guidelines for In-person Health & Physical Education](#).

* More detailed information is available on the Health and Safety Guidance document at <https://www.fcps.edu/return-school/student-health-and-safety-guidance-document>.

Guidelines for Instrumental/Choral (4-12)

- Physical distancing should occur as suggested by the CDC. Currently that distance is a 6' x 6' foot space around each student with the student sitting in the center for all music classes.
- Trombones should have an additional three (3) feet of distancing, making their space 9' x 6' feet. The player should be seated three feet in front of the back line, leaving an additional six feet in front of them due to the extended nature of the instrument
- Students must stand/sit all facing the same direction, back to front to minimize potential exposure.
- Spit valves should not be emptied on the floor but into an absorbent disposable material that can be discarded.
- Bell covers should be attached to woodwind and brass instruments. Fine Arts will purchase these for schools.
- Students must wear masks unless they have a medical exemption.
- Masks can be removed for the playing of woodwind and brass instruments. Students can also utilize specialized instrument face masks with a slit for the mouthpiece.

* More detailed information is available on the Health and Safety Guidance document at <https://www.fcps.edu/return-school/student-health-and-safety-guidance-document>.

Guidelines for Choral Music (7-12)

- Students will stand/sit all facing the same direction, back to front to minimize the potential exposure.
- Students will maintain current 6-foot physical distancing guidelines within the classroom.
- A Choral Mask should be worn by the students and teachers. The Fine Arts Office will provide for the schools.

* More detailed information is available on the Health and Safety Guidance document at <https://www.fcps.edu/return-school/student-health-and-safety-guidance-document>.

Code of Virginia: Updated Immunization Requirements Effective July 1, 2021- Affecting All Grade Levels

NEW REQUIREMENTS:

- VDH has developed a phase-in schedule for both the Hepatitis A and Meningococcal vaccinations.
 - A minimum of two doses of Hepatitis (A) vaccine are required: The minimum age for the initial dose is twelve months. At least six months spacing between the first and final dose. *For SY 2021/2022, Kindergarten students must have two doses of Hepatitis A.*
 - A minimum of two doses of Meningococcal (MenACWY) vaccine are required: The minimum age for the initial dose is ten years. The first dose is required for students entering 7th grade. The second dose is required for students entering 12th grade (dose must be administered at age 16 or older). *For SY 2021/2022, 7th grade students must have one dose and 12th grade students must have one dose.*
- A complete series of Human Papillomavirus (HPV) vaccine is required: The minimum age for the initial dose is nine years. The first dose is required for ALL students (boys and girls) entering 7th grade. ***The parent or guardian, at their sole discretion, may elect for the student not to receive the HPV series.***
- A minimum of one dose of Rotavirus (RV) vaccine is required: The minimum age for the initial dose is six weeks. One dose is required for students less than eight months of age. **This is applicable to elementary only.**

REGULATION: [Regulation 2101](#) details the specific health requirements for FCPS students and is in the process of being updated with the additional immunization requirements.

COMMUNICATIONS AND TRAINING

- E-notify was sent to parents/guardians communicating the new immunization requirements on 4/12/21.
- SIA/Registrars received memos about the new immunization updates on 3/26/21 and 4/13/21.
- An infogram will be sent to principals next week.
- Trainings by school health services is scheduled during the SIA/SSA/Registrar EOY conference on 5/13/21.



FCPS will Participate in the Virginia Department of Health (VDH) COVID Testing Pilot

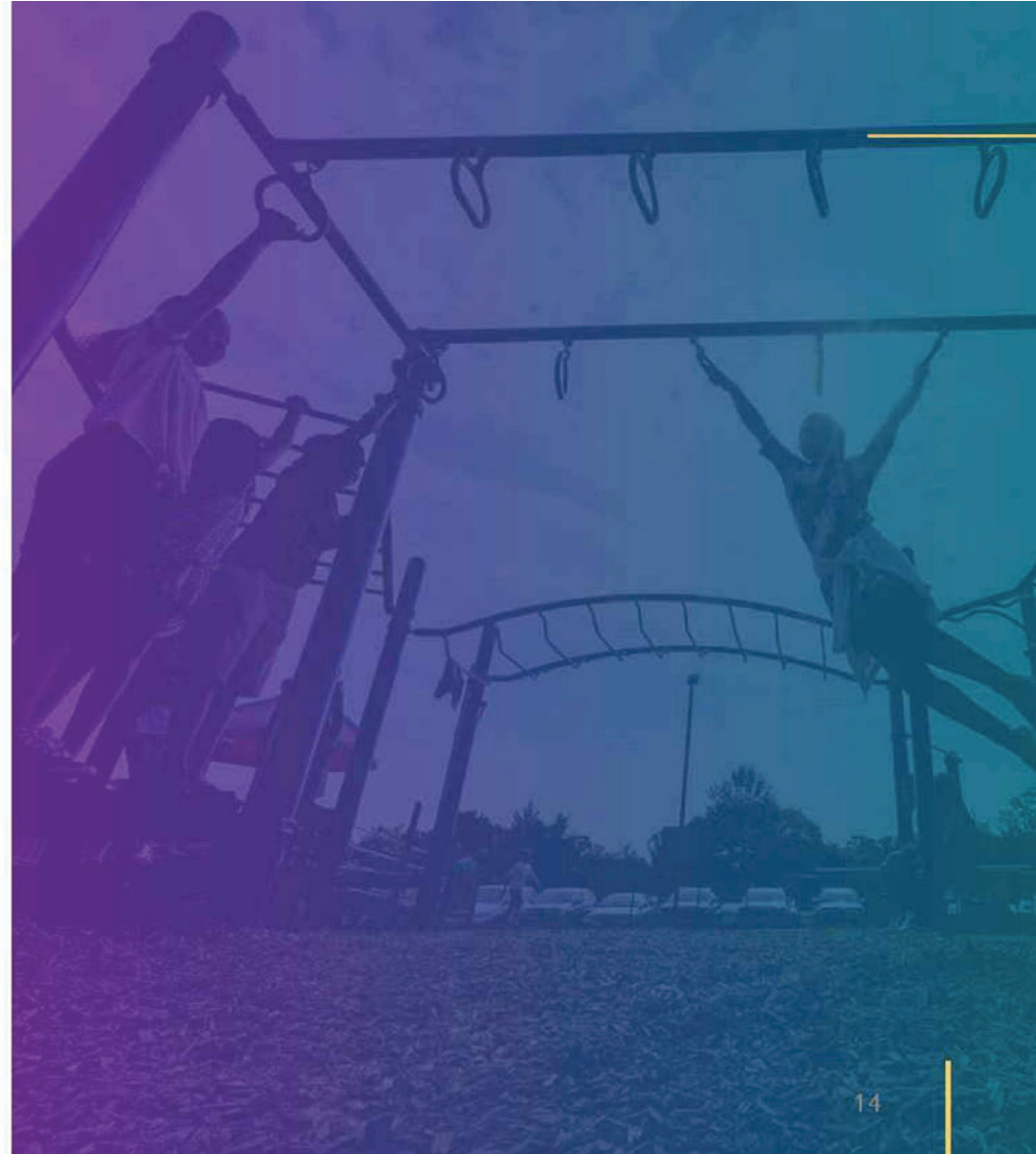
Testing Purpose:

- Diagnostic Testing: Accelerate the timeline on which students/staff with COVID-19 symptoms are diagnosed, so schools can take mitigation measures to protect the school community
- Screening Testing: Identify infected people who do not have symptoms as early as possible so measures can be taken to keep the virus from spreading

Testing Pilots	Target Population	Participating Schools
Diagnostic Testing	Symptomatic persons and asymptomatic persons who are identified as a close contact	TBD
Screening Testing	Asymptomatic persons (FCPS will focus on students given FCPS staff have had the opportunity to be vaccinated)	TBD

What's Next? Requesting schools to volunteer to participate in the 6-8 week pilot. A meeting to discuss details with interested schools will be held the week of April 19th.

Instruction



MS - State Assessment Options for Families

Families of In-Person and Virtual Students--Standards of Learning (SOL)	Families of Fully Virtual Students Only Virginia Remote Student Progress Test (VRSPT)
Tests Available: Grade 6-8 Reading and Mathematics, Grade 8 Science, EOC Algebra 1, Geometry, Algebra 2	Tests Available: Grade 6-8 Reading and Mathematics, Grade 8 Science (no EOC Math)
Eligibility: Grade 6-8 students able to test in a secure setting at school or another FCPS-approved site	Eligibility: Grade 6-8 fully virtual students whose families refuse SOL testing due to COVID-related concerns
Purpose: Fulfills federal testing requirements; Allows for comparison of individual and group/school performance in relation to past years; Provides baseline for Standards of Accreditation (SOA) growth	Purpose: Provides families with information on student performance in virtual learning
Timing: April 26-June 4	Timing: May 10-June 4

Assessment Office Hours (Principals with STC/AC): Tuesday 4/20 and Friday, 4/23, 12-1 p.m.

All levels (ES, MS, HS) BBCU link: <https://us.bbcollab.com/guest/e451b2c86c3c4ac08d06e0e974702dc4>

Promotion and Retention

As a division we will favor promotion over retention and we encourage families to do the same. We will affirm and honor each child's strengths and challenges, and will meet them by name and by need, as we move forward together in 2021-22.

- [Promotion and Retention Resource](#)

HS: Culminating Activities/Final Exam Schedule

High schools should use the following document to guide their specific school timelines for culminating activities and final exams: [Internal Timeline and Guidance](#)

- *Note: Additional information regarding DIT processing timelines for final export will be shared soon*

School Based Summer Learning Programs - MS Programs

Criteria for MS School-Based Student Selection:

Young Scholars

- Rising 6,7 & 8 students who are identified as Young Scholars in SIS

IMAGINE: Mathematic and Language Arts Acceleration

- Current middle school students ending the 2020-21 SY currently performing below grade level in Reading and Math as measured by multiple assessments (i.e. Reading Inventory, Math Inventory, ST Math)
- EL level 1 students automatically identified

Timeline:

Action	Windows
Selection of Site Director	by April 5th
Solicit teacher interest and hire	by May 3rd
Central Pool of Available Candidates	April 8 - June 30
Select and invite students	April 5 - May 28th
Program Dates	July 12 - July 30

Actions to Hire/Incentivize:

- Create Central Pool
- Advertising/Recruiting Campaign
- Additional Compensation Incentives
- **Tracking School-by-School Hiring**

Summer Learning Programs - HS Programs

Criteria for School Based Credit Recovery Academy:

Student who earn a mark of F/NM in the following courses:

English 9-12, English 9-10 for Els

Biology, Chemistry

Algebra 1, Geometry, Algebra 2, Algebra Functions and Data Analysis (New)

WH/Geography 1-2, VA/US History, VA/US Govt

ESOL Literacy, ESOL Numeracy, Reading WorkKeys, Writing WorkKeys, SOL Remediation courses.

Students may take up to 2 courses, one each session.

End of Third Quarter Update:

- Estimated number of N/M in these courses: 6000
- Looking on how to meet the needs for HPE, EPF, and Geosystems
- ***Looking school by school to ensure all student needs are met***

Timeline:

Action	Windows
Selection of Administrators	by April 5
Determine # of Sections at Each School	by April 16
Solicit teacher interest and hire	Start April 19
Creation for Central Pool of Available Candidates	May 10
Student Registration	Session A: April 26 - June 21 Session B: April 26 - July 12
Program Dates	A: June 28-July 16 B: July 20-August 6

Actions to Hire/Incentivize:

- Create Central Pool
- Advertising/Recruiting Campaign
- Additional Compensation Incentives
- **Tracking School-by-School Hiring**

Summer Learning Programs - Special Education Programs

Criteria by Program:

Extended School Year (ESY)

ESY refers to special education or related services provided beyond the normal school year for the purpose of providing FAPE to a student with a disability (SWD) to prevent the benefits a student has received during the regular school year being significantly jeopardized due to an extended break.

Recovery Services

Recovery Services refers to special education and/or related services provided for select students with disabilities to address learning needs or regression as a result of the school closure Spring 2020 and virtual learning this school year.

Preschool Autism Class (PAC)

PAC refers to services designed to address the specific needs of preschool-age children who have been identified as having Autism Spectrum Disorder or present characteristics on the autism spectrum, and who cannot benefit from the early childhood class based program.

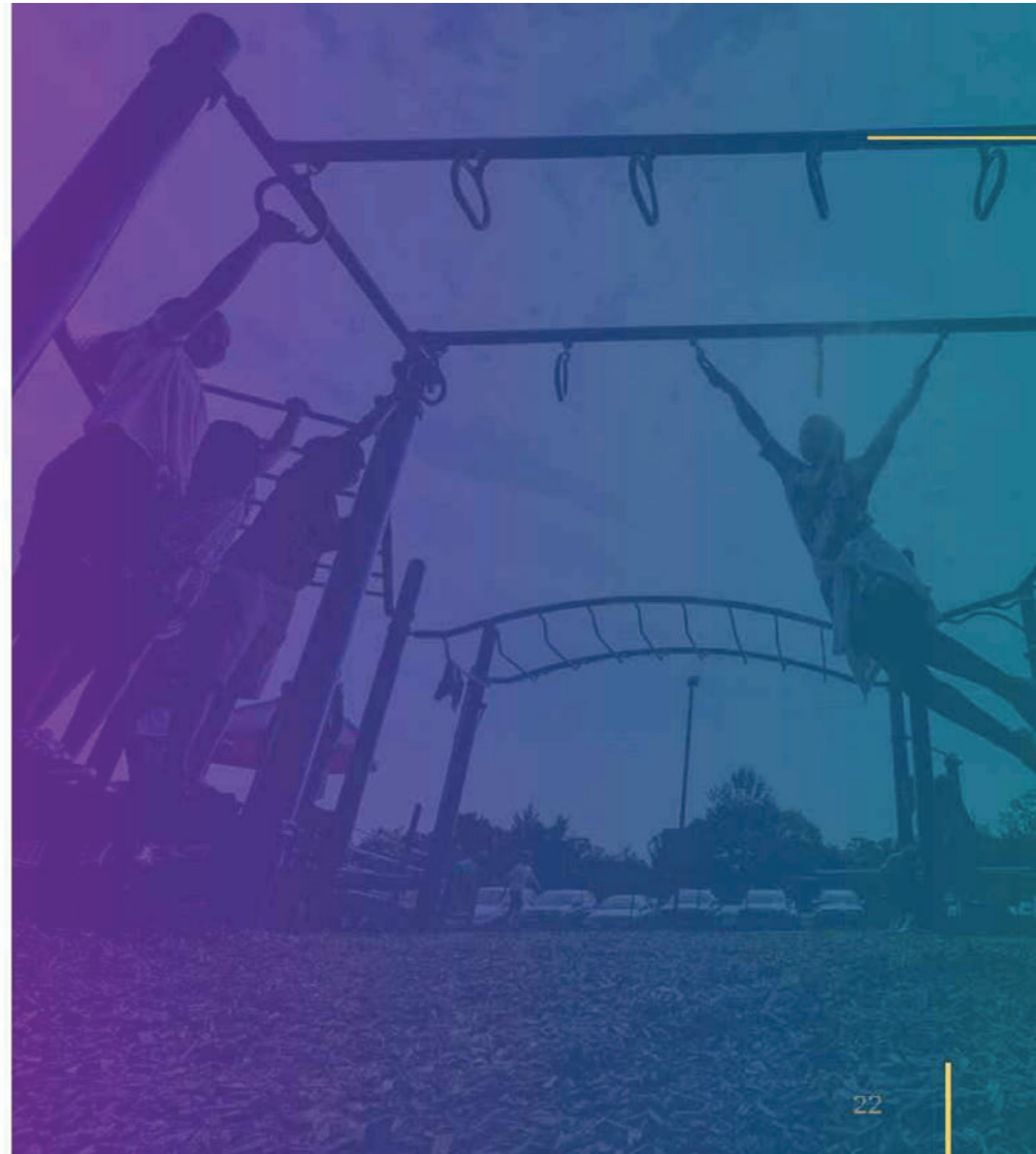
Timeline:

Action	Windows
Selection of Recovery Coordinator and Lead Teachers	April 5
Solicit Teacher Interest and Hire	Beginning February (Recovery & March (ESY))
Target Creation for Central Pool of Available Candidates	May 10
Target Date for IEP Team Decisions	ESY: April 30 Recovery: May 7
Program Dates (general dates, actual dates determined by the IEP team)	Recovery: June 28 -Aug 13 ESY: June 28 - July 23 PAC: July 2- 29

Protecting Student Confidentiality

- All FCPS staff are responsible for protecting the confidentiality of student information under FERPA and IDEA.
- When planning, discussing, and/or communicating details with staff as well as the public, about students invited in for 4 days a week of in-person instruction, **be reminded that the specific reason (e.g. SWD, LEP, MTSS) an individual is being invited for 4-days of in-person support should not be revealed.**

| Human Resources



ADA and LOA Updates for SY 2021-22

- For individuals who have an ADA accommodation related to COVID-19, the ADA accommodation will expire on June 30, 2021
- We anticipate that for next year, virtual student instruction will be the exception. Most employees will be required to report in-person to perform their essential job duties, which includes classroom management for classroom-based staff
- We do not anticipate telework will be available as an accommodation for most positions in the upcoming school year
- The use of classroom monitors will no longer be provided to support in-person instruction, as new Virginia law requires in-person instruction for in-person students
- Extended leaves of absence will not be provided via the ADA process
- Per FCPS Regulation 4822, COVID-related LOAs were limited to SY 20-21 and will no longer be available for SY 21-22
- Employees may request an accommodation for SY 21-22, however, they will need to submit updated medical documentation
- EER will engage the employee and supervisor in the interactive process

ADA and LOA Updates for SY 2021-22

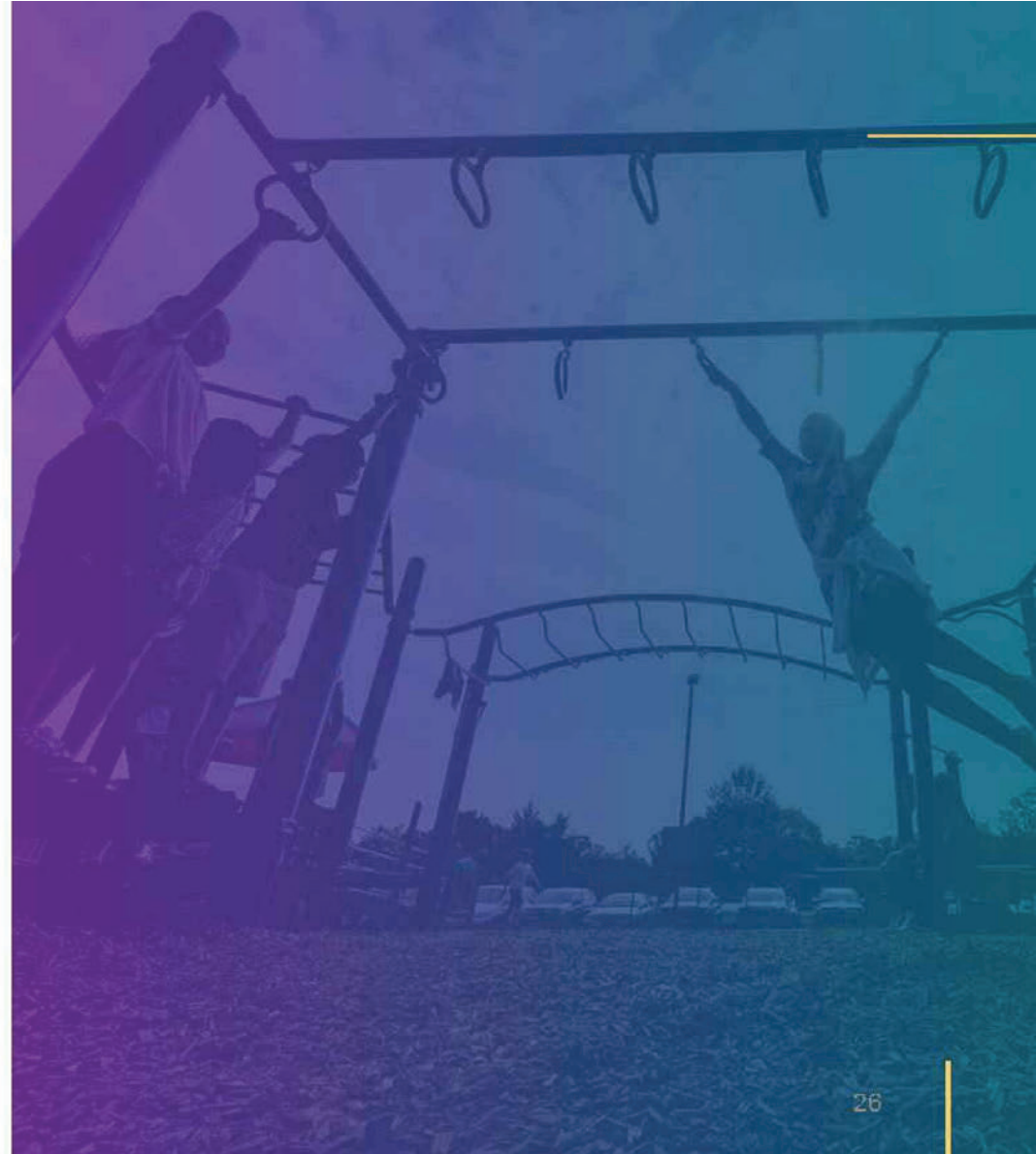
Communication Timeline:

- Share updates with the School Board at the Return to School Work Session on Tuesday, April 20
- Reminder/follow-up communication to principals on Wednesday, April 21
- Communication to employees with current ADA accommodations on Wednesday, April 21

Parent Volunteers to Support Lunch Supervision

- Parent volunteers may assist with lunch supervision
- Prior to providing support, parent volunteers must acknowledge that they have reviewed, understand, and agree to follow [FCPS Regulation 4135](#)
 - Complete COVID Screening Tool daily prior to reporting to the building
 - Stay home if answering “yes” to any of the Screening Tool questions
 - Report COVID-positive test result
 - Comply with face covering requirements
- [Parent Volunteer COVID Acknowledgement Form](#) can be found in the Principal Corner

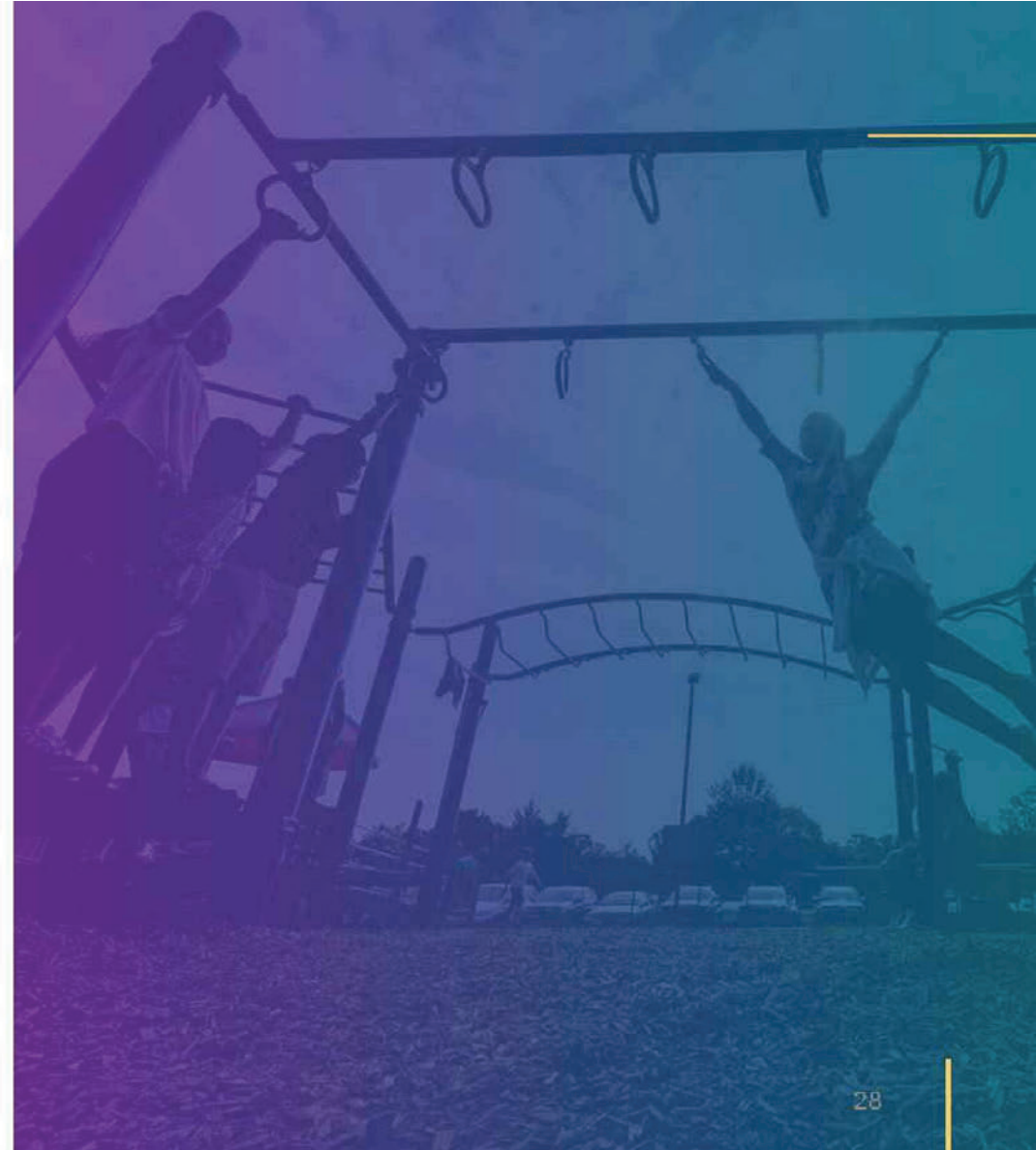
| Information Technology



Information Technology Updates

- BBCU recently attempted to upgrade their system to include a gallery view. We have received numerous helpdesk tickets related to BBCU session stability post upgrade and have provided feedback to BBCU. Bb employed a fix overnight, and have advised that if that does not solve the problem, we may need to disable gallery view.
- As another step towards enhancing cybersecurity practices, we will be enabling 2-factor authentication for Google. Staff will receive a message tomorrow with enrollment information. Key items to know:
 - Enrollment period will be open from April 19th to May 24th, when it will become required.
 - Staff will now only need to authenticate to Google once every 7 days moving from the past daily login requirements.

Principal/Operational Support Team



Principal Support Team - Operations & Logistics

Office Hours: April 16, April 23 & April 30: 11:30-12:30 p.m.,

[BBCU Link](#) [Link to Notes from Previous Office Hours](#)

Are students able to face each other during instruction?	It remains preferred that students face the same direction. However, if it is not feasible, then students may face one another as long as they are masked and are physically distanced. Please refer to the Health and Safety Guidance document found here: https://www.fcps.edu/return-school/student-health-and-safety-guidance-document .
Can round tables be used in the cafeteria?	If the only available seating option is a round table, schools shall ensure the following: Plexiglass dividers separate students. Students are seated at least 6ft. apart, to the greatest extent possible.
Do students from the same family also have to eat 6 ft apart?	No, students from the same household do not need to adhere to the 6ft rule. <u>Please note:</u> Outside of this family household exception, all students must have 6ft of social distancing when eating. Students <u>may not</u> eat in shifts in the same classroom with half eating and half masked per HD.

Principal Support Team - Operations & Logistics

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[BBCU Link](#) [Link to Notes from Previous Office Hours](#)

What are the social distancing guidelines in hallways?	Students must maintain 6ft. (to the greatest extent possible) while in lines, moving through the hallways, in auditoriums and common areas.
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Principal Support Team - Operations & Logistics

Office Hours: April 16, April 23 & April 30: 11:30-12:30 p.m.,

[BBCU Link](#) [Link to Notes from Previous Office Hours](#)

Clarified Guidance Around Capacity for Events

Promotion and Award Ceremonies Held in Sports or Entertainment Venues (football stadiums, gymnasiums, auditoriums)

Indoor: Events held indoors may have up to 500 spectators, or 30 percent of the lowest occupancy load on the certificate of occupancy, whichever is less.

Outdoor: Events held outdoors may hold up to 30 percent of the lowest occupancy load on the certificate of occupancy. If no occupancy load has been determined, a ratio of 40 square feet per person shall be used to determine occupancy limits – only square footage that is likely to be accessed may be included in that determination.

Notes: Participants on stage or on the field will still be subject to social distancing requirements listed in EO 72.

Musical and Dramatic Performances Held in Sports or Entertainment Venues (football stadiums, gymnasiums, auditoriums)

Indoor: Events may have up to 500 spectators, or 30 percent of the lowest occupancy load on the certificate of occupancy, whichever is less.

Outdoor: Events may hold up to 30 percent of the lowest occupancy load on the certificate of occupancy.

Notes: Participants on stage or on the field will still be subject to social distancing requirements listed in EO 72.

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Clarified Guidance Around Capacity for Events

All other social gatherings or events (to include all night grad, prom, other social gatherings, PTA events, etc.)

Indoor: 50 people max.

Outdoor: 100 people max.

Notes: There is no distinction between events run by FCPS and events run by private entities.

Questions