

Due Process and Eligibility Team Meeting

11/12/20

11:30am-1:30pm

Bring your lunch!

BBCU:

<https://us.bbcollab.com/guest/9e631218e636472da5141c839359>

[8e3c](#)

MOVED MEETING TO TEAMS.

Present: Beth, Brad, Cameron, Dawn, Ellen, Julie, Kathy, Lourrie, Rory

Service Dogs (Cameron/Kathy): Students returning face-to-face: service animals are not documented in the IEP or Section 504 Plan. Provide service animal information to schools, no changes in practice at this time. Talk to Dawn or Lourrie if you need a refresher regarding the process.

- *no emotional support animals!

- *Animal needs to be trained to perform a job

- *Letter to community at large; letter to student's classes and bus mates

- *Ellen and Kathy to work on updating the regulation: approved and published by January

Recovery Services session share out (team): Meeting this morning - Debbie presented and will be releasing documents for preview to PSL and DPE. Discussion of training to be offered possibly by Region.

- *Need more time with the documents and the ability to ask questions

- *Rory is familiar (not an expert) with the process, and can be a point person for questions

FERPA (group): feedback on the FERPA for Dummies doc

https://docs.google.com/document/d/18JTwsD2SLnZd4_KPxV3ujBxwWSnulkCaQfsAZVTmXU0/edit

- *Team agreed to redact attachments as they go and save them to the attachment folder as a redacted PDF document. This was added to the FERPA for Dummies script.

504 Updates (Kathy): **During the meeting, I would like to briefly outline two separate cases - one relates to how we communicate with students regarding their disability identification/characteristics, and the other is related to student voice.**

- ***I'm Determined** is a good resource

R/S Updates (Brad): Initial training (part 1) is ready for publication and Dr. Boyd will be sharing it with principals. Data has been requested and processed.

- *VDOE - definition of seclusion - if someone else is in the room this is not seclusion - needs verification - FCPS includes "preventing the student from leaving" from inside the room (outside the room - seclusion)

*Training has been requested by SROs - deescalation crisis intervention -- S Cooner has offered to support but it may be that they could watch the modules together - Brad to reach out to Judy Duprey

*Possible presentation about FBA/BIP for ACSD as there seems to be confusion - Cynthia K is also willing to support (FBA/BIP core team)

SEA-STARS Updates (Lourrie/Ellen):

*The 45 day COVID-19 extension document is being removed

*Validation error to push into SEA-STARS to support the maintenance of Service hours LD and LDV or LDF - need the plain base service must be paired with any proposed V or F or R service

*Plain-English math accommodation is in process of being removed from IEP selection and should only be used for students who are pursuing a modified diploma and are trying to get credit for the grade 8 math SOL. The new math SOL (Algebra 1) was developed to incorporate this accommodation.

Microsoft Teams (Beth): All of OSEPS is approved for teams

Office hours discussion (team):

*SEA-STARS hours to end 11/13

*OSEI hours Office hours for special education return to in-person groups 3-6 will be held on Mondays, 12:00-1:00 p.m. and Wednesdays, 3:00-4:00 p.m. [Link](#) to join.

Separate office hours for CSS Elementary and Burke (Group 3-4), ID/IDS/NCE/Secondary Cat. B (Group 3), and Special Education Cohort 5 and 6 will no longer be held.

*Recovery office hours to be set up

December 7 discussion (team): Figure out what is left - status between first run of spreadsheet and new run from the 10th

Case Status (Beth): Update for publication

Training Updates (All):

- **Case Manager: 199:** Start looking at reminders - run report from completion of MyPDE modules - see if we can get a list of new hires and justify (Ellen and Beth)
- **Eligibility: 71**
- **Assistant: 19**

Cases

Roundtable

