

From: Moore, Julie <jcmoore@fcps.edu>
Sent: Thursday, May 26, 2022 12:18 PM EDT
To: Anthony, Natashi M <NMAAnthony@fcps.edu>
CC: Lanzas, Yaquelin <ylandzas@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>; Schaefer, Dawn M <DMSchaefer@fcps.edu>
Subject: FW: IEE rate setting
Attachment(s): "FY 2022 DSS Dept Critical Needs Carryover Requests_OSEPS-DP&E.xlsx", "Carryover Request 05-26-22 Needs Sig.pdf"

Hi Natashi,

I am forwarding the carryover request email Dawn, Kristina, and I received from Y. Lanzas this morning. Dawn has signed the requested carryover form and I'm forwarding both Yaquie's email and Dawn's signed PDF form to you for Michelle's signature. When you obtain Michelle's signature, please reply to all four of us.

Thanks so much for your help,

Julie Moore



Administrative Assistant
Due Process & Eligibility
8270 Willow Oaks Corporate Drive, #2039
Fairfax, VA 22031
571-423-4470 main
571-423-4037 fax
jcmoore@fcps.edu
www.fcps.edu

From: Lanzas, Yaquelin <ylandzas@fcps.edu>
Sent: Thursday, May 26, 2022 9:03 AM
To: Moore, Julie <jcmoore@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>
Cc: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Subject: FW: IEE rate setting

Good morning,

I am following up on the attached, I've added the brief justification but I need to get a signed copy back to me. I appreciate your prompt attention to this request.

Thank you,

Yaquelin Lanzas

DSS - Finance

571-423-4061

From: Lanzas, Yaquelin
Sent: Tuesday, May 24, 2022 3:02 PM
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>; Moore, Julie <jcmoore@fcps.edu>
Subject: FW: IEE rate setting

Good afternoon Dawn,
Per email from Jackie P. we need the carryover form submitted to us; we will work on the budget transfer(BT) and we will need to leave 138,000 untouched so that when Budget Services is ready to process the carry over it; the funds are in place. The code to indicate on the carryover request and where the funds will be sitting after BT is processed is SNS5400232 – 525075 (Other Professional Services). Could you please fill out the justification and sign the attached and submit back to me for further processing as soon as possible.

Thank you,

Yaquelin Lanzas

DSS - Finance

571-423-4061

From: Prentice, Jacqueline <jyprentice@fcps.edu>
Sent: Tuesday, May 24, 2022 10:55 AM
To: Lanzas, Yaquelin <y lanzas@fcps.edu>
Cc: Calvetty Umana, Wara Y <wycalvettyum@fcps.edu>
Subject: FW: IEE rate setting

Hi Jackie,

Please see email chain below for background. The plan is to cover the **\$138,000** that OSEPS needs for FY 2023 IEEs via a FY 2022 Year-End Critical Needs Carryover Request funded from School Health (SNI5300430) Medical Services (526065). A budget transfer will need to be done from OSP to OSEPS to ensure that the funds are in the appropriate OSEPS account when Budget Services reviews the carryover request. In addition, OSEPS will need to submit the carryover request that Kristina and Dawn were referring to.

The justification for this critical needs carryover request is that IEE rates are increasing. The carryover will help to offset the impact of this increase in FY 2023. Please provide Wara with the information needed for the budget transfer so that it can be initiated. OSEPS will have to be advised not to touch these funds so that they are available in the account for year-end carryover. Please work with OSEPS to ensure that we obtain the carryover request.

Thanks,
Jackie

Jacqueline Y. Prentice
Coordinator, Financial Management
Special Services, Operations & Strategic Planning
Fairfax County Public Schools
(571) 423-4055
jyprentice@fcps.edu

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From: Prentice, Jacqueline
Sent: Monday, May 23, 2022 2:28 PM
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Cc: Skurpski, Lea <lmskurpski@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

Hi Dawn,

We will cover the **\$138,000** needed for IEE FY 2022 Year-End Carryover Request from OSP-School Health funds.

Thank you,
Jackie

Jacqueline Y. Prentice
Coordinator, Financial Management
Special Services, Operations & Strategic Planning
Fairfax County Public Schools
(571) 423-4055
jyprentice@fcps.edu

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From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Sent: Friday, May 20, 2022 3:47 PM
To: Prentice, Jacqueline <jyprentice@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

I think we should go with \$138K as the carryover request. Thank you!

Dawn M. Schaefer, M.Ed. (*she/her*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
Fairfax, Virginia 22031
571-423-4290
dmschaefer@fcps.edu

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From: Prentice, Jacqueline <jyprentice@fcps.edu>
Sent: Friday, May 20, 2022 3:41 PM
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

Hi Dawn,

I the statement below, "...funding for IEEs will need to increase by at least 33% to approximately \$233,000." Above the chart you reference that your baseline for IEEs is normally around \$95,000 per year so are you looking for a \$138,000, or 45.3 percent, baseline increase (from current baseline of \$95,000 to a new baseline of \$233,000)? I just want to make sure that I am understanding everything correctly. Also, the amount of YE carryover that you are looking for, is it \$138,000 or \$150,000 (the amount you needed from Medicaid to address the shortfall in FY 2022)? I just want to make sure I am working with the right numbers for your carryover request. Thank you.

Budget Implications

Due Process and Eligibility's allotted budget for IEEs is typically around \$95,000 per year, with actual costs ranging from \$174,000 to \$209,000.

Fiscal Year	Number of Students	Number of Evaluations	Annual Cost
FY 18	117	249	\$208,706
FY 19	118	244	\$197,216
FY 20	114	260	\$179,000
FY 21	123	333	\$174,841
FY22 YTD	107	260	\$205,554

Each year, funds must be located to pay for IEEs from other OSEPS budget lines, other DSS offices, and/or other sources, including Medicaid reimbursement, grants, and other FCPS offices.

For FY22, Medicaid funding totaling \$150,000 will be utilized to meet the cost associated with IEEs for the remainder of the fiscal year.

For FY23, DSS is projecting that funding for IEEs will need to increase by at least 33%, to approximately \$233,000. DSS will submit a critical needs carryover request as part of the year end budget process. It is anticipated that DSS will have available funding at the end of FY22 to meet this critical and urgent budgetary requirement.

For FY24, DSS will submit a request as part of the FY24 budget development process to increase the baseline budget to meet cost escalations associated with the increased cost of IEEs as a result of the JLARC report, state complaint findings, and rate setting process.

Regards,
Jackie

Jacqueline Y. Prentice
Coordinator, Financial Management
Special Services, Operations & Strategic Planning
Fairfax County Public Schools
(571) 423-4055
jyprentice@fcps.edu

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From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Sent: Friday, May 20, 2022 12:48 PM
To: Prentice, Jacqueline <jyprentice@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: FW: IEE rate setting

Jackie,
Attached is what was submitted to Dr. Brabrand and Cabinet for discussion on Monday afternoon. The carryover is mentioned on page 3.
Thanks,
Dawn

Dawn M. Schaefer, M.Ed. (*she/her*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
Fairfax, Virginia 22031

571-423-4290
dmschaefer@fcps.edu

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From: Schaefer, Dawn M
Sent: Friday, May 6, 2022 11:40 AM
To: Boyd, Michelle <mboyd@fcps.edu>
Cc: West, Tina <cwest@fcps.edu>; Wigington, Alice D <ADWigington@fcps.edu>; Prentice, Jacqueline <jyprentice@fcps.edu>; Little, Melissa A <malittle@fcps.edu>; Kristina Roman <KMRoman@fcps.edu>
Subject: IEE rate setting

Good morning,

We had discussed IEE rate setting in light of the changes to the VDOE special education regulations, JLARC report, and a couple recent state complaint findings. I had talked with Dr. Brabrand and the leadership team about it in December, and shared that we would be undertaking rate setting this spring. OSEPS has done so, and has also consulted with counsel, Finance, and DSS Finance regarding the process, findings, and implications going forward.

I'm attaching the white paper that was developed for your review in hopes that it can be shared with Dr. Brabrand and the leadership team, so that we can begin using the updated IEE rates as soon as possible. I recognize this is fairly dense information. Please let me know if you have questions or would like to talk further.

Thank you,
Dawn

Dawn M. Schaefer, M.Ed. (*she/her/hers*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
Fairfax, Virginia 22031
571-423-4290
dmschaefer@fcps.edu

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From: Moore, Julie <jcmoore@fcps.edu>
Sent: Thursday, May 26, 2022 11:12 8M PET
To: Dchaef, EaAn M <EMDchaef@fcps.edu>
CC: t anNas, Lazuelin <ylanNas@fcps.edu>
Subject: Yq : ;PP raRe seRnK
Attachment(s): SYL 2022 EDD EepRwriRcal Feeds warryoVr l ezuesRg" DPcDvEC_P.OsCS
- i EaAn,

; have printe a copy of the carryover form L. t anNas is rezuesRnK, which is also attache. ; if you are aRq illoA " a&s, you can siKn the hard copy, then ;ll scan and email to Fafashi Aho Aill send to Michelle for her siKnARre. ; called Tina's number, KoRf afashi, Aho is ReAor&inK, 5uRshe said she Aould Ra&e care of the matter. ; if you're noRaRq illoA " a&s today, you could siKn diKifally AilR your real siKnARre, and forAard to Fafashi.

Than&s,

Julie Moore



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YairfaQ #8 220k1
3' 1v92kv99' 0 main
3' 1v92kv90k' faO
jcmoore@fcps.edu
AAA.fcps.edu

From: t anNas, Lazuelin <ylanNas@fcps.edu>
Sent: Thursday, May 26, 2022 7:0k 8M
To: Moore, Julie <jcmoore@fcps.edu>V l oman, 4 risRha M. <4 MI oman@fcps.edu>
Cc: Dchaef, EaAn M <EMDchaef@fcps.edu>
Subject: Yq : ;PP raRe seRnK

Good morninK,

; am folloAinK up on the attache, ; we added the brief justification 5uR, need to KeRa siKned copy 5ac& to me. ; appreciate your promptAon to this rezuesR

Than&you,

Yaquelin Lanzas

DSS - Finance
571-423-4061

From: t anNas, Lazuelin
Sent: Tuesday, May 29, 2022 k:02 CM
To: Dchaef, EaAn M <EMDchaef@fcps.edu>
Cc: l oman, 4 risRha M. <4 MI oman@fcps.edu>V Moore, Julie <jcmoore@fcps.edu>
Subject: Yq : ;PP raRe seRnK

Good afRnoon EaAn,
Cer email from Jac&ie C. Ae need the carryover form su5miRre to usVAe Aill Aor&on the 5udKeRr (BT) and Ae Aill need to leave 1kH,000 unRouched so RaRAhen BudKeRDerVices is ready to process the carry over iRvthe funds are in place. The code to indicate on the carryover rezuesRand Ahere the funds Aill 5e siKn after BT is processed is DFD39002k2 - 3230' 3 (" Rer Professional DerVices). would you please fill ouR the justification and siKn the attache and su5miR5ac& to me for further processinK as soon as possi5le.

Than&you,

Yaquelin Lanzas

DSS - Finance
571-423-4061

From: CrenRce, Jaczueline <jyprenRce@fcps.edu>
Sent: Tuesday, May 29, 2022 10:33 8M
To: t anNas, Lazuelin <yianNas@fcps.edu>
Cc: walVéRy Umana, q ara L <AycalVéRyUm@fcps.edu>
Subject: Yq ;;PP raR seRRnK

- i Jac&ie,

Please see email chain 5eloA for 5ac&Kround. The plan is to cover the \$138,000 RAAR' DPCD needs for YL 202k ;PPs via a YL 2022 LearVnd writcal Feeds warryovér I ezuesRfunded from Dchool - ealR (DF;3k009k0) Medical DerVices (326063). 8 5udKeRRansfer Aill need to be done from " DC R " DPCD to ensure RAARre funds are in the appropriate " DPCD accountRAhen BudKeRDerVices reVéAs the carryovér rezuesR;n addition, " DPCD Aill need to su5miRre carryovér rezuesRRAARrisRna and EaAn Aere referriNK R.

The justification for this critical needs carryovér rezuesRis RAAR,PP raR are increasinK. The carryovér Aill help to offseRre impacRof this increase in YL 202k. Please provide q ara AilR the information needed for the 5udKeRRansfer so RAARican be iniRred. " DPCD Aill have to be advised not to touch these funds so RAAR they are available in the account for yearvend carryovér. Please Aor&AilR " DPCD to ensure RAARae o5Rin the carryovér rezuesR.

Than&s,
Jac&ie

Jaczueline L. CrenRce
woordinaR, Yinancial ManaKemenR
Dpecial DerVices, " peraRons _ DRAR&Kic ClanninK
YairfaOwounRy Cu5lic Dchools
(3' 1) 92k9033
jyprenRce@fcps.edu

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From: CrenRce, Jaczueline
Sent: Monday, May 2k, 2022 2:2HCM
To: Dchaefer, EaAn M <EMDchaefer@fcps.edu>
Cc: D&urps&, t ea <Ims&urps&@fcps.edu>VI oman, 4risRna M. <4MI oman@fcps.edu>
Subject: I P ;;PP raR seRRnK

- i EaAn,

q e Aill cover the \$138,000 needed for ;PP YL 2022 LearVnd warryovér I ezuesRfrom " DCVdchool - ealR funds.

Than&you,
Jac&ie

Jaczueline L. CrenRce
woordinaR, Yinancial ManaKemenR
Dpecial DerVices, " peraRons _ DRAR&Kic ClanninK
YairfaOwounRy Cu5lic Dchools
(3' 1) 92k9033
jyprenRce@fcps.edu

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From: Dchaef, EaAn M <EMDchaef@fcps.edu>
Sent: Yriday, May 20, 2022 k:9' CM
To: CrenRce, Jaczueline <jyprenRce@fcps.edu>
Cc: I oman, 4 risRha M. <4MI_oman@fcps.edu>
Subject: I P: ;PP raR seRnK

; Rin&Ae should Ko AiR \$1kH4 as Re carryoVr rezuesR Than&you!

EaAn M. Dchaef, M.Pd. (*she/her*)
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YairfaOwounR Cu5lic Dchools
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YairfaQ #irKinia 220k1
3' 1vQ2kvQ270
dmschaef@fcps.edu

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From: CrenRce, Jaczueline <jyprenRce@fcps.edu>
Sent: Yriday, May 20, 2022 k:91 CM
To: Dchaef, EaAn M <EMDchaef@fcps.edu>
Cc: I oman, 4 risRha M. <4MI_oman@fcps.edu>
Subject: I P: ;PP raR seRnK

- i EaAn,

; Re sR RmenR5eloA, "...fundinK for ;PPs Aill need R increase 5y aReasRkk% R approCmaRly \$2kk,000." 85oVé Re charRyou reference RaRyour 5aseline for ;PPs is normally around \$73,000 per year so are you loo&inK for a \$1kH,000, or 93.k percentR 5aseline increase (from currenR5aseline of \$73,000 R a neA 5aseline of \$2kk,000)? ; jusRAanR R ma&e sure RaR am undersRandinK eVéryRinK correcty. 8 Iso, Re amounRof LP carryoVr RaRyou are loo&inK for, is iR\$1kH,000 or \$130,000 (Re amounR you needed from Medicaid R address Re shorRfall in YL 2022)? ; jusRAanR R ma&e sure ; am Aor&inK AiR Re riKhRnum5ers for your carryoVr rezuesR Than&you.

Budget Implications

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FY 20	114	260	\$179,000
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FY22 YTD	107	260	\$205,554

Each year, funds must be located to pay for IEEs from other OSEPS budget lines, other DSS offices, and/or other sources, including Medicaid reimbursement, grants, and other FCPS offices.

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For FY24, DSS will submit a request as part of the FY24 budget development process to increase the baseline budget to meet cost escalations associated with the increased cost of IEEs as a result of the JLARC report, state complaint findings, and rate setting process.

LeKards,
Jac&ie

Jac&ueline L. Cren&ce
woordina&or, Yinancial Mana&emen&R
Dpecial Der&ices, " pera&ons _ D&ra&ic Clannin&K
YairfaOwoun&R Cu&lic D&hools
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jypren&ce@fcps.edu

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From: D&haefer, Ea&n M <EMD&haefer@fcps.edu>
Sent: Yriday, May 20, 2022 12:9H&CM
To: Cren&ce, Jac&ueline <jypren&ce@fcps.edu>
Cc: I oman, 4ris&ha M. <4MI_oman@fcps.edu>
Subject: Yq : ;PP ra&e se&rn&K

Jac&ie,
8&atched is A&ha&as su&mitted to Er. Bra&rand and wa&ine&R for discussion on Monday afternoon. The carryo&er is men&ioned on pa&e k.
Than&s,
Ea&n

Ea&n M. D&haefer, M.Pd. (she/her)
8 c&rn&K Eirec&or
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dmschaefer@fcps.edu

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From: Dchaefer, EaAn M
Sent: Yriday, May 6, 2022 11:90 8M
To: Boyd, Michelle <m5oyd@fcps.edu>
Cc: q esR Tina <cAesR@fcps.edu> Vq iKinK on, 8lice E <8Eq iKinK on@fcps.edu> VCrenRce, Jaczueline <jyprenRce@fcps.edu> V t iRre, Melissa 8 <malifR@fcps.edu> V4 risRha l oman <4MI oman@fcps.edu>
Subject: ;PP raR seRnK

Good morninK,

q e had discussed ;PP raR seRnK in liKhRof Rre chanKes R Rre #E" P special educaR on reKulaR ons, Jt 8I w reporR and a couple recenRsaR complainR findinKs. ; had Ral&ed AiR Er. Bra5rand and Rre leadership Ream a5ouR R in Eecem5er, and shared RraRAe Aould 5e under R&inK raR seRnK Rris sprinK. " DPCD has done so, and has also consulRed AiR counsel, Yinance, and EDD Yinance reKardinK Rre process, findinKs, and implicaR ons KoinK forAard.

;xn aRchink Rre AhifR paper RraRAe as deVeloped for your reVieA in hopes RraR Rcan 5e shared AiR Er. Bra5rand and Rre leadership Ream, so RraRAe can 5eKin usinK Rre updaRed ;PP raR es as soon as possi5le. ; recoKnitR Rre is fairly dense informaR on. Please leR me &noA if you haVe zuesR ons or Aould li&e R Ral& furRer.

Than&you,
EaAn

EaAn M. Dchaefer, M.Pd. (*she/her/hers*)
8cRnK EirecRor
" ffice of Dpecial PducaR on Crocedural DupporR
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dmschaefer@fcps.edu

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From: Cantu, Beth <bacantu@fcps.edu>
Sent: Friday, May 27, 2022 11:01 AM EDT
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Subject: Market Rates for IEEs_5-27-22_BC.docx
Attachment(s): "Market Rates for IEEs_5-27-22_BC.docx"

Initial thoughts on shortening it.

From: Cantu, Beth <bacantu@fcps.edu>
Sent: Friday, May 27, 2022 10:53 AM EDT
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Subject: Market Rates for IEEs_5-6-22.docx
Attachment(s): "Market Rates for IEEs_5-6-22.docx"

here you go.

From: Moore, Julie <jcmoore@fcps.edu>
Sent: Friday, May 27, 2022 4:23 PM EDT
To: Cantu, Beth <bacantu@fcps.edu>; Schaefer, Dawn M <DMSchaefer@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>; Duddridge, Lourrie <leduddridge@fcps.edu>
Subject: RE: IEE Market Rates_5-27-22

Hi all,

I currently show that we have paid \$126,579.49 in IEEs from our Due Process operating funds and \$98,725 from our Medicaid funds (although four of those invoices haven't been paid yet, but are in the processing stage). These two figures total \$224, 854.49 paid in IEEs to date this year. I could spend more time and break out any ESSER tutoring payments, etc., which show up in Other Professional Funds, to verify the count. I could also balance the accounts with what is spent with FOCUS. Of course, this does not include IEEs which have been authorized but we haven't received invoices for yet.

Julie Moore



Administrative Assistant
Due Process & Eligibility
8270 Willow Oaks Corporate Drive, #2039
Fairfax, VA 22031
571-423-4470 main
571-423-4037 fax
jcmoore@fcps.edu
www.fcps.edu

From: Cantu, Beth <bacantu@fcps.edu>
Sent: Friday, May 27, 2022 3:25 PM
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>; Duddridge, Lourrie <leduddridge@fcps.edu>
Cc: Moore, Julie <jcmoore@fcps.edu>
Subject: RE: IEE Market Rates_5-27-22

Fiscal Year	Number of Students	Number of Evaluations	Annual Cost
FY 18	123	249	\$208,706
FY 19	125	244	\$197,216
FY 20	120	260	\$179,000
FY 21	134	334	\$174,841
FY22 (to 5/27/22)	125	304	\$205,554

I updated the chart to how many student requests and how many evals were approved.
Julie may be able to give you an updated Annual Cost for YTD 2022

From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Sent: Friday, May 27, 2022 3:09 PM
To: Cantu, Beth <bacantu@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>; Duddridge, Lourrie <leduddridge@fcps.edu>
Subject: IEE Market Rates_5-27-22
Importance: High

Please take a look at these revisions, as I'm going to send it forward for Cabinet review.
It has been shortened a bit.

From: Prentice, Jacqueline <jyprentice@fcps.edu>
 Sent: Thursday, May 26, 2022 3:47 PM EDT
 To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
 CC: Skurpski, Lea <lmskurpski@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>; Knox, Lisa <lfnknox@fcps.edu>; Moore, Julie <jcmoore@fcps.edu>; Lanzas, Yaquelin <y LANZAS@fcps.edu>
 Subject: RE: IEE rate setting

Hi Dawn,

Below is a snapshot of your available balances as of this afternoon. Please note that the \$138,000 needed for the OSEPS FY 2022 Critical Needs Carryover Request (to cover higher projected IEE costs next fiscal year) is now realigned and sitting in FOCUS as Available Budget under **SNS5400232, SS Due Process & Eligibility, Commitment Item #526075, Other Professional Services**.

When Budget Services reviews carryover requests, the FY 2022 funding has to be available in the appropriate account; therefore, we have set your account up for that purpose. Please do not access these funds in FY 2022 to cover budget transfers or any other expenditures. Doing so will jeopardize approval of the FY 2022 Critical Needs Carryover Request due to lack of available funding. If anything changes in terms of amount or if you have any questions, please let me know. Thank you.

Report Group: Budget vs Actual - Fairfax		Fund Center: SXX540 SS Special Educ Procedural Support		Date: 05/26/2022		Time: 15:29:54		From: 1 to 12		Year: 2022	
Fund: *100-S10000 School Operating		Grant: *		Funded Prog: *							
Description	C/F Budget	Original Budget	Budget Change	Current Budget	Pre Encumbrance	Encumbrance	Actuals	Available Budget	% Util		
* 5150 - Materials & Supplies		7,115.23	-1,334.34	5,780.89		1,551.25	3,519.04	710.60	87.7		
* 5450 - Travel		5,000.00	-4,999.00	1.00				1.00			
* 5451 - Staff Training		13,354.00	-9,019.00	4,335.00			4,334.18	0.82	100.0		
* 5460 - Fees		250.00	-249.00	1.00				1.00			
** SNS5400231 SS Proc Spt Div Admn		25,719.23	-15,601.34	10,117.89		1,551.25	7,853.22	713.42	92.9		
* 5064 - Hourly Salaried Contracted		4,265.30	10,000.00	14,265.30			9,359.00	4,906.30	65.6		
* 5066 - Substitute Costs- Training		2,101.00		2,101.00			177.90	1,923.10	8.5		
* 5150 - Materials & Supplies		2,675.00	-1,868.05	806.95			724.70	82.25	89.8		
526065 Medical Services		5,000.00	11,887.00	16,887.00		6,877.74	10,009.26	100.0			
526075 Other Professional Services		92,968.00	173,726.00	266,694.00		3.51	128,689.69	138,000.80	48.3		
* 5260 - Contracted Services		97,968.00	185,613.00	283,581.00		6,881.25	138,698.95	138,000.80	51.3		
* 5460 - Fees	226,161.02	175,111.00	16,370.00	417,642.02		114.73	417,526.89	0.40	100.0		
** SNS5400232 SS DP & Elig	226,161.02	282,120.30	210,114.95	718,396.27		6,995.98	566,487.44	144,912.85	79.8		
** SNS5400235 SS Pyramid Proc Svcs											
* 5064 - Hourly Salaried Contracted		33,939.42	-18,362.00	15,577.42			11,415.50	4,161.92	73.3		
* 5150 - Materials & Supplies		1,605.00	-102.00	1,503.00		395.09	1,001.72	106.19	92.9		
* 5260 - Contracted Services											
* 5450 - Travel		13,398.00	-7,000.00	6,398.00			3,647.73	2,750.27	57.0		
** SNS5400236 SS Multi-Agency Services		48,942.42	-25,464.00	23,478.42		395.09	16,064.95	7,018.38	70.1		
* 5064 - Hourly Salaried Contracted		214,302.01		214,302.01			283,220.50	-68,918.49	132.2		
* 5070 - Salary Supplements							1,000.00	-1,000.00			
* 5150 - Materials & Supplies		1,872.00		1,872.00		275.21	-301.11	1,897.90	-1.4		
** SSS5400233 SS DP Sumr Clinic		216,174.01		216,174.01		275.21	283,919.39	-68,020.59	131.5		
* 5150 - Materials & Supplies		23,550.00	388.39	23,938.39		1,074.49	21,289.86	1,574.04	93.4		
* 5460 - Fees		500.00	200.00	700.00			700.00		100.0		
** SSS5400235 SS Pyramid Proc Svcs		24,050.00	588.39	24,638.39		1,074.49	21,989.86	1,574.04	93.6		
** SSS5400237 SS MAS PPC Svcs	252,379.14	542,720.00	-75,513.00	719,586.14		320,174.33	393,292.91	6,118.90	99.1		
** SSS5400238 SS MAS Transportatio	3,561.95	25,500.00		29,061.95		450.76	7,691.76	20,919.43	28.0		
*** BALANCE	482,102.11	1,165,225.96	94,125.00	1,741,453.07		330,917.11	1,297,299.53	113,236.43	93.5		

Regards,
Jackie

Jacqueline Y. Prentice
 Coordinator, Financial Management
 Special Services, Operations & Strategic Planning
 Fairfax County Public Schools
 (571) 423-4055
jyprentice@fcps.edu

Confidentiality Statement

This message is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. Likewise, this message may contain Federal and state government documents which are confidential, and the information contained therein may not be disclosed pursuant to applicable Federal and state law. If the reader of the message is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and forward this original message to us at the sending address.

From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
 Sent: Monday, May 23, 2022 2:34 PM
 To: Prentice, Jacqueline <jyprentice@fcps.edu>
 Cc: Skurpski, Lea <lmskurpski@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>
 Subject: RE: IEE rate setting

Perfect, thank you!

Dawn M. Schaefer, M.Ed. (she/her)
 Acting Director
 Office of Special Education Procedural Support
 Fairfax County Public Schools
 8270 Willow Oaks Corporate Drive
 Fairfax, Virginia 22031
 571-423-4290
dmschaefer@fcps.edu

The Office of Special Education Procedural Support is dedicated to a student-centered, collaborative culture which includes working with families, students, and staff to provide equitable, responsive, and consistent guidance in compliance with federal, state, and local regulations as they pertain to students with disabilities.

Visit us at <https://www.fcps.edu/academics/academic-overview/special-education-instruction/special-education-procedural-support>

From: Prentice, Jacqueline <jyprentice@fcps.edu>
 Sent: Monday, May 23, 2022 2:28 PM

To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Cc: Skurpski, Lea <mskurpski@fcps.edu>; Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

Hi Dawn,

We will cover the **\$138,000** needed for IEE FY 2022 Year-End Carryover Request from OSP-School Health funds.

Thank you,
Jackie

Jacqueline Y. Prentice
Coordinator, Financial Management
Special Services, Operations & Strategic Planning
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From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Sent: Friday, May 20, 2022 3:47 PM
To: Prentice, Jacqueline <jyprentice@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

I think we should go with \$138K as the carryover request. Thank you!

Dawn M. Schaefer, M.Ed. (*she/her*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
Fairfax, Virginia 22031
571-423-4290
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From: Prentice, Jacqueline <jyprentice@fcps.edu>
Sent: Friday, May 20, 2022 3:41 PM
To: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: RE: IEE rate setting

Hi Dawn,

I the statement below, "...funding for IEEs will need to increase by at least 33% to approximately \$233,000." Above the chart you reference that your baseline for IEEs is normally around \$95,000 per year so are you looking for a \$138,000, or 45.3 percent, baseline increase (from current baseline of \$95,000 to a new baseline of \$233,000)? I just want to make sure that I am understanding everything correctly. Also, the amount of YE carryover that you are looking for, is it \$138,000 or \$150,000 (the amount you needed from Medicaid to address the shortfall in FY 2022)? I just want to make sure I am working with the right numbers for your carryover request. Thank you.

Budget Implications

Due Process and Eligibility's allotted budget for IEEs is typically around \$95,000 per year, with actual costs ranging from \$174,000 to \$209,000.

Fiscal Year	Number of Students	Number of Evaluations	Annual Cost
FY 18	117	249	\$208,706
FY 19	118	244	\$197,216
FY 20	114	260	\$179,000
FY 21	123	333	\$174,841
FY22 YTD	107	260	\$205,554

Each year, funds must be located to pay for IEEs from other OSEPS budget lines, other DSS offices, and/or other sources, including Medicaid reimbursement, grants, and other FCPS offices.

For FY22, Medicaid funding totaling \$150,000 will be utilized to meet the cost associated with IEEs for the remainder of the fiscal year.

For FY23, DSS is projecting that funding for IEEs will need to increase by at least 33%, to approximately \$233,000. DSS will submit a critical needs carryover request as part of the year end budget process. It is anticipated that DSS will have available funding at the end of FY22 to meet this critical and urgent budgetary requirement.

For FY24, DSS will submit a request as part of the FY24 budget development process to increase the baseline budget to meet cost escalations associated with the increased cost of IEEs as a result of the JLARC report, state complaint findings, and rate setting process.

Regards,
Jackie

Jacqueline Y. Prentice
Coordinator, Financial Management

Special Services, Operations & Strategic Planning
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(571) 423-4055
jyprentice@fcps.edu

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From: Schaefer, Dawn M <DMSchaefer@fcps.edu>
Sent: Friday, May 20, 2022 12:48 PM
To: Prentice, Jacqueline <jyprentice@fcps.edu>
Cc: Roman, Kristina M. <KMRoman@fcps.edu>
Subject: FW: IEE rate setting

Jackie,
Attached is what was submitted to Dr. Brabrand and Cabinet for discussion on Monday afternoon. The carryover is mentioned on page 3.
Thanks,
Dawn

Dawn M. Schaefer, M.Ed. (*she/her*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
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Fairfax, Virginia 22031
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From: Schaefer, Dawn M
Sent: Friday, May 6, 2022 11:40 AM
To: Boyd, Michelle <mboyd@fcps.edu>
Cc: West, Tina <cwest@fcps.edu>; Wigington, Alice D <ADWigington@fcps.edu>; Prentice, Jacqueline <jyprentice@fcps.edu>; Little, Melissa A <malittle@fcps.edu>; Kristina Roman <KMRoman@fcps.edu>
Subject: IEE rate setting

Good morning,

We had discussed IEE rate setting in light of the changes to the VDOE special education regulations, JLARC report, and a couple recent state complaint findings. I had talked with Dr. Brabrand and the leadership team about it in December, and shared that we would be undertaking rate setting this spring. OSEPS has done so, and has also consulted with counsel, Finance, and DSS Finance regarding the process, findings, and implications going forward.

I'm attaching the white paper that was developed for your review in hopes that it can be shared with Dr. Brabrand and the leadership team, so that we can begin using the updated IEE rates as soon as possible. I recognize this is fairly dense information. Please let me know if you have questions or would like to talk further.

Thank you,
Dawn

Dawn M. Schaefer, M.Ed. (*she/her/hers*)
Acting Director
Office of Special Education Procedural Support
Fairfax County Public Schools
8270 Willow Oaks Corporate Drive
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The Office of Special Education Procedural Support is dedicated to providing responsive, student-centered, collaborative guidance and leadership related to the implementation of and compliance with federal, state, and local regulations as they pertain to special education and Section 504.

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