



VIRGINIA
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LEARNERS

January 6, 2022

VIA E-MAIL ONLY

Edward Macon
Assistant Executive Secretary and Counsel
Office of the Executive Secretary
Supreme Court of Virginia
100 North Ninth Street
Richmond, Virginia 23219

Dear Mr. Macon:

On December 1, 2021, this office mailed a letter to hearing officer William Francis, Esq. notifying him that, pursuant to 8 VAC 20-81-210.D.3.c., he was no longer certified to receive new special education hearing officer assignments. The letter, on which you were copied, notified Mr. Francis that, pursuant to 8 VAC 20-81-210.D.3.d., he had the right to “within 10 calendar days of the postmark of the letter of notification, request of the Superintendent of Public Instruction, or his designee, reconsideration of the decision.” 8 VAC 20-81-210.D.3.d. He was notified that any such request must be in writing and contain any additional information required for consideration. The letter included contact information for the Superintendent of Public Instruction, Dr. James Lane.

This letter is to notify you that, as of the date of this letter (which is well past the 10 calendar day deadline), neither this office nor the office of the Superintendent of Public Instruction, has received a written appeal from Mr. Francis.

Pursuant to 8 VAC 20-81-210.D.3.d., please remove Mr. Francis from the list of hearing officers certified to hear **special education** cases. This office makes no motions, requests, or representations regarding Mr. Francis’ status on the general list of hearing officers; this letter is limited to his removal from the list of special education hearing officers.

Sincerely,

Patricia V. Haymes, Director
Dispute Resolution and Administrative Services
Virginia Department of Education

Cc: William Francis (*via e-mail*)
Elizabeth Schiller (*via e-mail*)
Samantha Hollins (*via e-mail*)
Kathryn Jones (*via e-mail*)